



Asia-Pacific Economic Cooperation

**FOURTH MEETING OF THE
APEC ARCHITECT CENTRAL COUNCIL**

REVISED AGENDA

**SMX Convention Center
Metro Manila, Philippines**

10-11 October 2010

AGENDA

DAY 1: October 10, 2010

PRE-MEETING EVENT

11:00 AM – 11:45 AM

Signing of the Tri-Lateral Cross-Border Registration Arrangement (Australia, New Zealand and Singapore)

- a) Introduction of the Activity Ms. PROSPERIDAD LUIS
Secretary General
Central Council Secretariat

- b) Remarks from the Chairs of
Registration Agencies of:
 - 1) Australia Mr. ANDREW HUTSON
President
Architects Accreditation Council of Australia

 - 2) New Zealand Mr. WARWICK BELL
Chair
New Zealand Architects Registration Board

 - 3) Singapore Ms. RITA SOH
President
Board of Architects Singapore

- c) Signing of the Agreement

12:00 – 1:45 P.M. Lunch

MEETING PROPER

1:45 P.M. – 3:15 P.M.

Item 1: Welcome to Delegates

Welcome is extended to delegates of all participating economies attending the meeting.

Item 2: APEC Meeting Procedures

APEC meeting procedures and APEC Architect Central council proceedings are discussed briefly for the information of delegates. Minor modifications of Central Council proceedings may be accepted if requested.

Item 3: Adoption of the Agenda

Delegations are invited to give notice if they wish to make a presentation under any item of the Agenda.

Item 4: Confirmation of the Summary Conclusions of the Third APEC Architect Central Council Meeting.

Participating economies are encouraged to read the Summary Conclusions before the Central Council Meeting and to give notice to the Secretariat of any modifications or corrections they would like to recommend.

Participating economies are invited at this point of the meeting to confirm their agreement to the Summary Conclusions of the third meeting of the APEC Architect Central Council, held in Vancouver, Canada on August 7-8, 2008.

3:15 P.M. – 3:45 P.M.

AFTERNOON COFFEE/TEA BREAK

PHOTO SESSION

3:45 P.M. – 5:15 P.M.

Item 5: Constitution of the Central Council

5.1: Applications to form New Monitoring Committee

In accordance with the decision taken at the Mexico meeting, the Secretariat is to advise the delegations whether applications for authorization to form new Monitoring Committees have been received.

5.2: Central Council Membership

Each economy will read the names of the members of their delegation for entry into the official record.

Each economy will submit the updated list of the names of the official representatives to the Central Council in the format provided by Secretariat.

Item 6: Review of Progress of the APEC Architect Register

6.1: Update on the APEC Architect Register

The progress of the APEC Architect Register will be discussed:

- a) Economies are invited to inform the Council of the progress of the APEC Architect Register in their respective economies – number of applications received/accepted yearly, total number of APEC Architects to date.
- b) Economies that have not yet established their Register databases and websites are invited to inform the Council of the progress so far and when they expect to complete the process.
- c) Economies that have their APEC Architect Register databases and websites are invited to comment on any problems encountered and offer any suggestions they may have for revision.

6.2 Adoption of APEC Architect Formats

Economies are invited to inform the Council on their adoption of the following APEC Architect documents:

- a) application for registration and professional experience report forms
- b) APEC Architect Recognition Certificate
- c) APEC Architect ID card

6.3 Monitoring Committee Reports to the Council

At this point, all Monitoring Committees are invited to hand-in/submit their official Monitoring Committee Reports to the Secretariat.

All Monitoring Committees are invited to discuss briefly from their official Reports the most evident problem encountered in their economy in so far as the local implementation of the APEC Architect Project is concerned.

5:15 P.M. – 8:00 P.M.

Item 7: Update on Procedures for Non-Complying Economy

- a) It was proposed at the Second Central Council Meeting in Mexico City that a study be made and proposals be forwarded on what course of action the Central Council should take if any participating economy failed to comply with Council rules or requirements over an extended period considering the commitments being taken by all economies.

- b) It was noted during the Third Central Council Meeting in Vancouver, Canada that there were different degrees of importance in the requirements, with some being merely administrative and others being fundamental such as changes to registration criteria, education, competence and registration experience.
- c) It was agreed during the Meeting in Vancouver, Canada, that a Working Committee be created to develop a set of policies and guidelines for the non-compliance with both administrative procedures and APEC Architect registration criteria. Singapore, Malaysia and the Republic of Mexico volunteered to work in the Committee, which was accepted by the Central Council.
- d) The Committee will be invited to inform the Central Council of the progress of their work.

Item 8: APEC Architect Reciprocal Recognition Framework

8.1 Update on Mutual Recognition Agreements Signed by Economies

Economies that have entered into Mutual Recognition Agreements with other economies are invited to report to the Council on these MRAs, what brought the economies into this agreement, how they are structured and other important features of the MRA that may serve as models or guidance for future MRAs.

8.2 Discussion of Some Issues or Concerns Arising from these Signings

The Secretariat has received information on some concerns arising from the signing of MRAs between economies.

- a) Tri-Lateral Agreement (Australia-New Zealand-Singapore)

In the Manual, there is a definition of Home Economy which says “Economy of permanent residence and primary registration/licensure as an architect”. We would like to know what the word “primary” means in this context. For example, if an APEC Architect from Economy A sought and gained registration in Economy B and moved to Economy B to live, and then let his or her registration in Economy A lapse and then in Economy B sought and gained registration as an Economy B APEC Architect, so as to be able later on to seek fast track registration in Economy C, would his or her Home Economy be A or B? We have interpreted this to mean A, as that’s where the architect was registered first, but we would like to know for sure if this is correct. It matters because there is some wariness about people using the framework to in effect leapfrog across economies, i.e. from A to C.

8.3. Update on Other Multi-Lateral Mobility Agreements:

Economies participating in other multi-lateral mobility agreements are invited to update the Council on the progress of such agreements and how they affect the APEC Architect Project.

- a) The NAFTA
- b) The ASEAN Architect Project

8.4 Update on the APEC Architect Reciprocal Recognition Framework Status

Since the commitment of economies participating in the APEC Architect Project is to liberalize their restrictions on independent practice of architects within a host economy, the Council would receive the update reports of economies on regulatory and legal changes that had occurred within the economies in the intervening period when they reported the status of the Reciprocal Recognition Framework (RRF) in their economies during the Third Central Council in Vancouver, Canada, August 2008 as follows:

- a) Complete Mobility – None
- b) Domain Specific Assessment – Australia, Japan, Mexico, New Zealand, Singapore, Chinese Taipei, United States of America
- c) Comprehensive Registration Examination – None
- d) Host Economy Residence / Experience
- e) Local Collaboration – Canada, People’s Republic of China, Hongkong China, Korea, Malaysia, Philippines
- f) No Recognition - None

8.5 Matrix That Also Reflects Bilateral and Multilateral Agreements

During the Third Central Council Meeting, Singapore suggested that a more complex matrix be developed by Council to indicate bilateral and multilateral agreements within the APEC Architect economies. Singapore will be invited to present a draft matrix of this improved Matrix.

8:00 P.M. DAY 1 CONCLUDES

DAY 2: October 11, 2010

9:00 A.M. – 10:30 A.M.

Item 9 Promotion of the APEC Architect Register

Economies will be requested to inform the Council about the strategies that they have adopted to promote the APEC Architect Register domestically and internationally.

Economies with large numbers in their APEC Architect Registers are invited to report to the Council how they have achieved such success.

Item 10 Central Council Administration

It is the responsibility of the Secretariat to provide budgetary and resource information during its term of office for the guidance of participating economies. It is also expected to give suggestions on the administration of the Council business and raise other matters which need to be discussed in the Central Council meeting.

10.1 Report by Philippine Secretariat

Philippine Secretariat will make its Report to the Central Council

10.2 Funding Formula for the Secretariat and Its Implementation

Philippine Secretariat will make a Report on the implementation of the Funding Formula for the Secretariat.

10.3 Review of the Schedule of Rotation of Responsibilities

During the Third Central Council Meeting, a Schedule for the rotation of Secretariat responsibilities and the hosting for the Central Council Meeting was approved by the Council.

This schedule will be reviewed and economies will be asked if there are any requests for change, which will be discussed by the Council

New Zealand, scheduled to act as Secretariat to the Central Council for the next period 2011 and 2012, and to host the 5th APEC Architect Central Council Meeting in 2012, will be asked to confirm its acceptance of these responsibilities. If New Zealand will not accept, the Council will obtain the agreement of another participating economy to undertake the roles.

10:30 A.M. – 11:00 A.M.

MORNING COFFEE/TEA BREAK

11:00 A.M. – 1:00 P.M.

Item 11 Summary Conclusions

11.1 Adoption of the Summary Conclusions

The Council will review the Summary Conclusions on Agenda Items 5-11 for adoption.

11.2 Amendment to the Operations Manual

The Council will agree to the amendment of the APEC Architect Operations Manual to incorporate decisions taken by the Central Council during this meeting.

Item 12 Next Meeting of the Central Council

The Council will agree on the date and venue for the Fifth Meeting of the APEC Architect Central Council to be held within two years of this meeting.

1:00 P.M. – 2:00 P.M.

LUNCH

SCRIPT
PRE-MEETING EVENT
4th APEC ARCHITECT CENTRAL COUNCIL MEETING

Central Council Secretariat usher the members of the Central Council to their seat in the Meeting Room as they arrive.

The members of the Entourage are ushered to the Lounge-Dining Room across the hall from the Meeting Room. The Entourage is composed of the following :

1. Ar. Medeliano Roldan, Convenor

Signatories of the Tri-Lateral Cross-Bordered Registration Arrangement :

2. Mr. Andrew Hutson, President, Architects Accreditation Council of Australia
3. Mr. Warwick Bell, Chair, New Zealand Registered Architects Board
4. Ms. Rita Soh, President, Board of Architects Singapore

Philippine Monitoring Committee

5. Ar. Ramon Mendoza, National President, United Architects of the Philippines
6. Ar. Angeline Chua Chiacco, Member, Professional Regulatory Board of Architect, Philippines
7. Ar. Yolanda Reyes, Chair, Technical Panel for Architecture Education
8. Ar. Edric Marco Florentino, Member, Technical Panel for Architecture Education

Central Council Meeting Officers

9. Ar. Prosperidad Luis, Secretary General, APEC Architect Central Council
10. Ar. Armando Alli, Chair, Fourth APEC Architect Central Council Meeting

Inside the Meeting Room, the *Kabibe* Hornblower is seated near the APEC logo.

At the appropriate time and on cue with the *Kabibe* Hornblower, Lead Person of the CC Secretariat, Ar. Shina Samoza fetches the Entourage.

Kabibe Hornblower blows the *kabibe* to signal the start of the ceremony.

The Convenor, Ar. Medeliano Roldan enters the Meeting Room to request everybody to stand for the Processional.

The Entourage enters the Meeting Room led by the Convenor and are ushered into their seats by the CC Secretariat.

SG Prosperidad Luis asks everybody to sit down when all in the Entourage are in their places.

SG Luis introduces the activity and acts as the Master of Ceremonies for the event.

UAP National President Ramon Mendoza and Acting Chair of the Philippines Monitoring Committee delivers the Welcome Remarks.

Mr. Andrew Hutson delivers his remarks for Australia.

Mr. Warwick Bell delivers his remarks for New Zealand.

Ms. Rita Soh delivers her remarks for Singapore.

(CC Secretariat leads each signatory to his/her place in the Signing Table after his/her remarks)

All the members of the Central Council from Australia, New Zealand, and Singapore are invited on stage to witness the signing.

The Tri-lateral Agreement is signed by the three economies.

The exchange of copies and handshakes ~ slow enough for photo-documentation.

Photo-documentation in the following sequence :

1. Simulated formal signing
2. The three signatories, Chairs of the Registration Boards/Councils
3. Plus + Chair Alli and SG Luis
4. Plus + Philippine Monitoring Committee
5. Plus + the members of the Central Council of Australia, New Zealand and Singapore
6. An official photo with all the members of the Central Council

SG Luis announces the end of the signing ceremony.

CC Secretariat lead the members of the Entourage to their respective seats at the Conference Table.

Amended Page 24 of the Meeting Summary of the Third Central Council Meeting

	Ms.	Yeun-Shim	Park	Member (Vice Past President, Korean Institute of Female Architects)
	Mr.	Pil-Hoon	Lee	Member (President, Korea Architects Institute)
	Mr.	Kun-Chang	Yi	Member (HFIA / Past Vice- President, Korea Institute of Registered Architects / Chairman, ARCASIA)
	Mr.	Jong R	Hahn	Member (AIA / Vice- President, Korean Institute of Architects)
	Mr.	Chun-Gyu	Shin	Secretary (AIA / Former Chair, International Relations Committee, Korea Institute of Registered Architects)
	Mr.	Sun-il	Kim	Secretary (Deputy-Director, Architectural Planning Team, Ministry of Construction & Transportation)
Malaysia	Dato	Esa	Mohamed	Chairman (Monitoring Committee of Malaysia)
	Mr.	Boon Che	Wee	President (Perubuhan Arkitek Malaysia)
	Ms.	Tan	Pei-Ing	Member (Monitoring Committee of Malaysia)
Republic of Mexico	Arq.	José Manuel	Reachi Mora	Chair (Former President, Federación de Arquitectos de la Republica Mexicana, A.C.)
	Arq.	Fernando	Mora Mora	Member (President, Consejo Nacional de Registro y Certificación Profesional and Secretary General APEC Architect Secretariat 2007-2008)
	Arq.	Hector	Garcia Escorza	Member (Executive Coordinator, Comité Mexicano para la Práctica Internacional de la Arquitectura)
	Arq.	Ivan	Cervantes Erosa	Member (President, Federación de Arquitectos de la Republica Mexicana, A.C.)
	Arq.	Jorge	Tamez y Batta	Member (President, Asociación Nacional de Instituciones de la Enseñanza de la Arquitectura de la República Mexicana)
	Arq.	Cuauhtémoc	Vega Memije	Member (President, Consejo Mexicano para la Acreditación de la Enseñanza de la Arquitectura)
	Arq.	Francisco	Covarrubias	Member (President, Academia Nacional de la Arquitectura)
New Zealand	Mr.	Ron	Pynenburg	Chair
	Mr.	Richard	Harris	Member
	Mr.	Gordon	Moller	Member
	Mr.	Paul	Jackman	Member
Republic of the Philippines	Archd.	Prosperidad C.	Luis	Chair (APEC Architect Monitoring Committee Philippines)
	Archd.	Medeliano T.	Roldan	Member (National President, United Architects of the Philippines)
	Archd.	Armando N.	Alli	Member (Chair, Board of Architecture, Professional Regulation Commission)

ATTENDANCE OF THE FOURTH CENTRAL COUNCIL MEETING

Economy	Name	Address	Contact Details
Australia	Mr. Andrew Hutson		
	Ms. Christine Harding	PO Box 236, Civil Square, ACT. 2608 Australia	61-2-6230-0506 registrar@aaca.org.au
Canada	Mr. Jerome Marburg		
	Ms. Bonnie Maples	1190 Horby Street, 10th Floor, Vancouver, BC V6Z 2K5	604-806-8933 bmaples@providencehealth.bc.ca
People's Republic of China	Mr. Liu Yuxin		
	Mr. Zhou Chang		
	Mr. Xiu Lu	2/F, Building 21, Ganjiakou, Haidan District, Beijing, China 100037	86-10-68318861 xiulu2001@sina.com
	Mr. Wang Xiaojing		
Hong Kong China	Ms. Anna Kwong		
	Ms. Ada Fung		
	Mr. Thomas Ling	19/F, One Hyasan Avenue, Causeway Bay, Hong Kong	2511-5794 tckling@kcal.com
Japan	Mr. Suzuki Chikao		
	Mr. Naohiko Iida		
	Ms. Michiko Yamauchi		
Korea	Mr. Chi-Tok Kim		
	Mr. Kun Chang Yi	1603-55, SeoCho1-Dong, Seocho-Gu, Seoul, Korea	82-2-581-5711 ji_hye0524@kira.or.kr
Malaysia	Mr. Boon Che Wee	4 & 6 Jalan Tangsi, 50480 Kuala Lumpur, Malaysia	603-26934182 booncw@gmail.com
	Dato Sri Ar. Esa Mohamed	17/F, Block F, Ibu Pejabat JKR, Jalan Sultan Salahuddin, Kuala Lumpur 50582, Malaysia	603-26982878 bmesa@myjaring.net

Economy	Name	Address	Contact Details
Mexico	Arq. Francisco Cabrera Betancourt		
	Mr. Luis Enrique Lopez Cardiel		
	Arq. David Cabrera Ruiz		
	Mr. Raul Lopez Ramirez		
New Zealand	Mr. Warwick Bell		
	Mr. Paul Jackman	PO Box 11-106, Manners Street, Wellington, New Zealand	644-471-1336 paul@nzrab.org.nz
Philippines	Ms. Prosperidad Luis	No. 6 Benito Soliven Avenue I, Loyola Grand Villas, Quezon City, Philippines	632-926-4631 prosperidad_luis@yahoo.com
	Mr. Ramon Mendoza		
	Mr. Medeliano Roldan	No. 53 Sct. Rallos Street, Brgy. Laging Handa, Diliman, Quezon City 1103, Philippines	632-412-6364 uapnational@yahoo.com, uapnationa@gmail.com
	Mr. Armando Alli		
	Ms. Angeline Chua Chiacco		
	Ms. Yolanda Reyes	61 Kalaw Street Cor. Alondras Street, Miranila Tandang Sora, Quezon City, Philippines	632-931-7666 ydreyesarcasia@yahoo.com
	Mr. Edric Marco Florentino	67 Sct. Reyes Street, Quezon City	632-372-3201 edricmarco@yahoo.com
Singapore	Ms. Rita Siow Lan Soh	5 Maxwell Road, 01-03 MND Complex, Tower Block, Singapore 069110	65 6222 5295 boarch@singnet.com.sg
	Mr. Lye Hock Ng	5 Maxwell Road, 01-03 MND Complex, Tower Block, Singapore 069110	65 6222 5295 boarch@singnet.com.sg
	Mr. Ashvinkumar s/o Kantilal		
	Mr. Ko Shiou Hee		
Chinese Taipei	Yin-Ho Chien	13F-1, No. 51, Sec.2, KeeLung Road, Taipei, Taiwan 110	886-2-23775108 ctmc@naa.org.tw
	Bau-Tscheng Dung		

Economy	Name	Address	Contact Details
	Wei-Sung Shieh		
	Kuang-Chou Chou	13F-1, No. 51, Sec.2, KeeLung Road, Taipei, Taiwan 110	886-2-23775108 x. 246 huoda.archi@msa.hinet.net
	Chi-Chung Chen		
	Shau-Tsyh Chen		
	Chikung Wang	13F-1, No. 51, Sec.2, KeeLung Road, Taipei, Taiwan 110	886-2-23775108 chikungw@yahoo.com
	I-Ping Cheng		
	Amanda Chao	13F-1, No. 51, Sec.2, KeeLung Road, Taipei, Taiwan 110	886-2-23582700 amanda@naa.org.tw
Thailand	Michael Paripol Tangtrongchit		
	Dungrit Bunnag		
USA	Unable to attend		

CENTRAL COUNCIL MEMBERSHIP

Updated as of October 2010

Economy	Title	First Name	Last Name	Position
Australia	Mr.	Andrew	Hutson	Chair
	Mrs.	Christine	Harding	Member
	Mr.	Edward	Haysom	Member
	Mr.	Nino	Bellantonio	Member
	Mr.	Bruce	Callow	Member
	Ms.	Kathleen	Doyle	Member
	Ms.	Nicole	Kerr	Member
Canada	Ms.	Lisa	Bate	Member (FRAIC, Ontario Association of Architects)
	Mr.	Charles	Henley	Member (MRAIC, Newfoundland Association of Architects)
	Mr.	Jon	Hobbs	Member (FRAIC, Executive Director, Royal Architectural Institute of Canada)
	Mr.	Stuart	Howard	Member (FRAIC, Past President, Architectural Institute of British Columbia; RIAC Regional Director, B.C.)
	Mr.	Larry	Jones	Member (FRAIC, Architects Association of Prince Edward Island)
	Mr.	Kiyoshi	Matsuzaki	Member (PP/FRAIC, Past President, Royal Architectural Institute of Canada)
People's Republic of China	Mr.	Wang	Zaosheng	Deputy Director
	Mr.	Xiu	Lu	Secretary General
	Mr.	Cui	Kai	Member
	Mr.	Zhang	Baiping	Deputy Secretary General
Hong Kong China	Mr.	Chi Kong, Thomas	Ling	Chairman (Fellow, The Hong Kong Institute of Architects)
	Mr.	Man Bock, Bernard	Hui	Vice Chairman (Honorary Secretary, The Hong Kong Institute of Architects)
	Mr.	Hon Wan, Edwin	Chan	Member (Chairman, Contract and Dispute Resolution Committee, The Hong Kong Institute of Architects)
	Mr.	Wun Hing, Donald	Choi	Member (Chairman 2009-2010, Architects Registration Board)
	Ms.	Sum Yee, Anna	Kwong	Member (President-elect, The Hong Kong Institute of Architects)
	Mr.	Wan Fung, Bernard	Lim	Member (President-elect, The Hong Kong Institute of Architects)
	Mr.	Yuen Cheung, Ronald	Lu	Member (The Hong Kong Institute of Architects)

Economy	Title	First Name	Last Name	Position
Hong Kong China (cont'd.)	Mr.	David	Tong	Member (Development Bureau, Hong Kong SAR Government)
	Mr.	Edward	Shen	Member (Chairman, Engineering Consultant Qualification Taskforce, Hong Kong Institute of Architects)
	Mr.	Kyran	Sze	Member (Chairman 2006-2008, Architects Registration Board)
Japan	Mr.	Fumihiko	Maki	Chair (Former Professor of the University of Tokyo, Principal of Maki and Associates)
	Dr.	Sadao	Watanabe	Member (Emeritus Professor of the University of Tokyo)
	Mr.	Masaya	Fujimoto	Member (President, Japan Federation of Architects & Building Engineers Associations)
	Mr.	Kunihiro	Misu	Member (President, Japan Association of Architectural Firms)
	Mr.	Yutaka	Izue	Member (President, The Japan Institute of Architects)
	Mr.	Tetsuya	Nomura	Member (Chairman, Building Contractors Society)
	Dr.	Masao	Saitoh	Member (President, Architectural Institute of Japan)
	Mr.	Masao	Katayama	Member (President, Japan Architectural Education and Information Center)
Republic of Korea	Mr.	Kee-Duk	Song	Chair (Past President, Korea Institute of Registered Architects / Past Deputy Chairman, ARCASIA)
	Mr.	Chi-Tok	Kim	Deputy Chair (Hon. FAIA/ Vice President, Korean Institute of Architects)
	Mr.	Sung-Jung	Chough	Member (Hon. FAIA/ Past Vice President, Korean Institute of Architects)
	Mr.	Ki-Suk	Kim	Member (Director, Architectural Planning Team, Ministry of Land, Transport and Maritime Affairs)
	Mr.	Sang-jun	Lee	Member (AIA, NCARB Certified/ Professor, Yonsei University / Chairman, Arch. Design & Planning Committee, Architectural Institute of Korea)
	Mr.	Sang-Leem	Lee	Member (Hon. FAIA/ Vice President, Korean Institute of Architects)
	Ms.	Yeun-Shim	Park	Member (Past Vice President, Korean Institute of Female Architects)

Economy	Title	First Name	Last Name	Position
Republic of Korea (cont'd.)	Mr.	Pil-Hoon	Lee	Member (President, Korea Architects Institute)
	Mr.	Kun-Chang	Yi	Member (HFIA / Past Vice-President, Korea Institute of Registered Architects / Chairman, ARCASIA)
	Mr.	Jong R	Hahn	Member (AIA / Vice- President, Korean Institute of Architects)
	Mr.	Chun-Gyu	Shin	Secretary (AIA / Former Chair, International Relations Committee, Korea Institute of Registered Architects)
	Mr.	Sun-il	Kim	Secretary (Deputy-Director, Architectural Planning Team, Ministry of Construction & Transportation)
Malaysia	Dato' Sri Ar.	Esa	Mohamed	Chairman (Monitoring Committee of Malaysia)
	Dato' Ar.	Nur Haizi	Abdul Hai	Member
	Datuk Ar. Dr.	Amer Hamzah	Mohd. Yunus	Member
	Ar.	Pei Ing	Tan	Member
	Ar.	Che Wee	Boon	Member
	Ar.	Wan Sofiah	Wan Ishak	Member
Republic of Mexico	Arq.	José Manuel	Reachi Mora	Chair (Former President, Federación de Arquitectos de la Republica Mexicana, A.C.)
	Arq.	Fernando	Mora Mora	Member (President, Consejo Nacional de Registro y Certificación Profesional and Secretary General APEC Architect Secretariat 2007-2008)
	Arq.	Hector	Garcia Escorza	Member (Executive Coordinator, Comité Mexicano para la Práctica Internacional de la Arquitectura)
	Arq.	Ivan	Cervantes Erosa	Member (President, Federación de Arquitectos de la Republica Mexicana, A.C.)
	Arq.	Jorge	Tamez y Batta	Member (President, Asociación Nacional de Instituciones de la Enseñanza de la Arquitectura de la República Mexicana)
	Arq.	Cuauhtémoc	Vega Memije	Member (President, Consejo Mexicano para la Acreditación de la Enseñanza de la Arquitectura)
	Arq.	Francisco	Covarrubias	Member (President, Academia Nacional de la Arquitectura)
New Zealand	Mr.	Ron	Pynenburg	Chair
	Mr.	Richard	Harris	Member
	Mr.	Gordon	Moller	Member
	Mr.	Paul	Jackman	Member

Economy	Title	First Name	Last Name	Position
Republic of the Philippines	Archt.	Prosperidad C.	Luis	Chair (APEC Architect Monitoring Committee Philippines)
	Archt.	Medeliano T.	Roldan	Member (National President, United Architects of the Philippines)
	Archt.	Armando N.	Alli	Member (Chair, Board of Architecture, Professional Regulation Commission)
	Archt.	Yolanda D.	Reyes	Member (Chair, Task Force on Architectural Education, Commission on Higher Education)
	Archt.	Edric Marco C.	Florentino	Member (Member, Task Force on Architectural Education, Commission on Higher Education)
Singapore	Mr.	Chan	Sui Him	President
	Mr.	Ng Larry	Lye Hock	Registrar
	Ms.	Chia Patrick	Kok Bin	Member
	Mr.	Richard	Hassel	Member
Chinese Taipei	Mr.	Yin-Ho	Chen	Chair (Chinese Taipei Monitoring Committee)
	Mr.	Bau-Tscheng	Dung	Member (Political Deputy Minister, Ministry of Examination)
	Mr.	Wei-Sung	Shieh	Member (Director of Building Administration Division Construction and Planning Agency, Ministry of Interior)
	Mr.	I-Ping	Cheng	Member (Executive Director, National Association of Architect, Taiwan ROC)
	Mr.	Chikung	Wang	Member (Member, Chinese Taipei Monitoring Committee)
Thailand	Mr.	Weerawudht	Otrakul	2 nd VP, ACT
	Dr.	Pongsak	Vadhansindhu	Board Member
	Mr.	Mati	Tungpanich	Member
	Mr.	Smith	Obayawat	Member
	Mr.	Michael Paripol	Tangtrongchit	Member
	Mr.	Sukit	Suppermpool	Member
United States of America	Archt.	Kenneth J.	Naylor	Member (AIA, NCARB)
	Archt.	Scott C.	Veazey	Member (AIA, NCARB)
	Archt.	Lenore M.	Lucey	Member (FAIA, NCARB)
	Archt.	Stephen	Nutt	Member (AIA, NCARB)
	Archt.	George H.	Miller	Member (FAIA, AIA)
	Archt.	Clark D.	Manus	Member (FAIA, AIA)
	Archt.	Jeffrey	Potter	Member (FAIA, AIA)
	Archt.	Suzanna W.	Kelley	Member (AIA, AIA)

**DRAFT COURSE OF ACTION
FOR NON-COMPLIANCE WITH COUNCIL RULES**

1.0 Introduction

- 1.1 At the Second Council meeting in Mexico City, it was agreed to add to the Agenda on what course of action the Central Council should take if any participating economy failed to comply with Council rules or requirements over an extended period considering the commitments being taken by all economies. There could be various scenarios and types of disciplinary actions that could be taken should an economy be deficient.
- 1.2 As suggested by Australia that there were different degrees of importance in the requirements where some are merely administrative and others are fundamental, such as changes to registration criteria, education, competence and registration experience, among others, and this should be considered. Therefore the courses of action have to commensurate with the types of deviations committed.
- 1.3 Another type of infringement concerns the conduct of the APEC Architect himself when participating in foreign member economies.

2.0 Course of Action

- 2.1 The Council takes note that the punitive action shall not be a deterrent for APEC economies to participate in the APEC Architect initiatives. However, the Rules and conventions of Council have to be respected and adhered to. The deviation from the Rules is fundamentally unacceptable in the spirit of APEC. Economies that are members of the Central Council that commits such deviations signal the breakaway from the cooperation. The work group would think that it is highly unlikely for such deliberate occurrence unless under circumstances that are unavoidable.
- 2.2 The administrative oversight, such as failure to submit half-yearly report or changes to the survey contents to the secretariat may be rectified administratively with a reminder. However the persistent commitment of such oversight requires attention of the Council.
- 2.3 The failure of Member economies that fail to make payments of contribution to the host secretariat will require a serious attention of Council. The course of action may be determined by Council.
- 2.4 The more SERIOUS misdeed would be when a Member economy chooses to impose more restrictive measures to recognize an APEC Architect from another economy in contravention to the agreed APEC Architect Reciprocal Recognition Framework (AARRF). The Council may choose to expel the participating economy from Council for such action and in the extreme case deregistration of the APEC Architect from the economy. The Council is advised to deliberate on this issue seriously. This is in view that in most economies the regulation of architectural practices is under the jurisdiction of the various states/ provinces. The

Central authority does not have control over the conduct of the states, provinces and in a lot of instances local authority.

3.0 Procedure of Actions by Council

- 3.1 The punitive actions that may be considered are:
 - 3.1.1 Secretariat seeks clarification from allegedly errant economy.
 - 3.1.2 Peer consultation to be conducted, the report of which to be presented to Council.
 - 3.1.3 Caution to be issued by Council to errant economy.
 - 3.1.4 Withdrawing of Council membership of the economy.
- 3.2 Upon discovery by the Secretariat that there is a prima facie case of deviation/s committed by a member economy, the secretariat shall submit a notice to the Council's Work Group on Discipline (WGD) as soon as possible. The WGD shall investigate such case and seek clarification from the allegedly errant economy and submit the report of the clarification to the subsequent Council meeting for deliberation.
- 3.3 The Council may choose to authorize a peer consultation to the allegedly errant economy. The Monitoring Committee of the nearest economy may be nominated to conduct such consultation and to establish whether a deviation has been committed. The report of the consultation shall be submitted to the Council for deliberation. The Council may decide the appropriate punitive actions to be taken.
- 3.4 Any complaints against individual APEC Architect shall be made to the host Monitoring Committee. The Disciplinary procedures and actions against the AA shall be conducted locally. Should the AA were found to be guilty the local punitive actions shall be imposed on the errant AA. The economy of origin shall be notified for punitive actions that may be imposed in accordance to the home economy.

Dato Sri Ar Esa Mohamed

Chairman

APEC Architect Monitoring Committee, MALAYSIA

**THE APEC ARCHITECT
RECIPROCAL RECOGNITION FRAMEWORK
2008**

The Reciprocal Recognition Framework identifies participating economies that have adopted the same registration / certification requirements for APEC Architects from foreign economies, thus establishing a reciprocal basis for the recognition of APEC Architects from those economies. In assessing APEC Architects from economies with more restrictive categories of requirements, host economies may impose similar requirements to those of the applicant's economy.

Complete Mobility								
No requirement other than APEC Architect status								
Domain Specific Assessment								
Understanding of legal and technical issues unique to the host economy								
<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> United States of America New Zealand Japan Chinese Taipei </td> <td style="width: 50%; vertical-align: top;"> Singapore Republic of Mexico Australia </td> </tr> </table>	United States of America New Zealand Japan Chinese Taipei	Singapore Republic of Mexico Australia						
United States of America New Zealand Japan Chinese Taipei	Singapore Republic of Mexico Australia							
Comprehensive Registration Examination								
Examination of all skills and knowledge required for the practice of architecture								
Host Economy Residence / Experience								
At least one year of professional experience in host economy prior to registration examination								
Local Collaboration								
Association required with an Architect from the host economy								
<table style="width: 100%; border: none;"> <tr> <td style="width: 25%; vertical-align: top;">Republic of the Philippines</td> <td style="width: 25%; vertical-align: top;">Malaysia</td> <td style="width: 25%; vertical-align: top;">Republic of Korea</td> <td style="width: 25%; vertical-align: top;">Hong Kong, China</td> </tr> <tr> <td style="vertical-align: top;">People's Republic of China</td> <td style="vertical-align: top;">Canada</td> <td></td> <td></td> </tr> </table>	Republic of the Philippines	Malaysia	Republic of Korea	Hong Kong, China	People's Republic of China	Canada		
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People's Republic of China	Canada							
No Recognition								
No recognition of APEC Architect status								

**THE APEC ARCHITECT
RECIPROCAL RECOGNITION FRAMEWORK
2010**

The Reciprocal Recognition Framework identifies participating economies that have adopted the same registration / certification requirements for APEC Architects from foreign economies, thus establishing a reciprocal basis for the recognition of APEC Architects from those economies. In assessing APEC Architects from economies with more restrictive categories of requirements, host economies may impose similar requirements to those of the applicant's economy.

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MRA – CURRENT STATUS

	A U	C A	C N	H K	J P	K R	M Y	M X	N Z	P H	S G	T H	C T	U S	Remarks
A U															Tri-Nation MRA Pilot Program with USA and Mexico
C A															Korea, Japan and China are in active and annual discussion
C N															
H K															
J P															Korea, Japan and China are in active and annual discussion
K R															Korea, Japan and China are in active and annual discussion
M Y															
M X															Tri-Nation MRA Pilot Program with USA and Canada
N Z															
P H															
S G															
T H															
C T															
U S															Tri-Nation MRA Pilot Program with Canada and Mexico

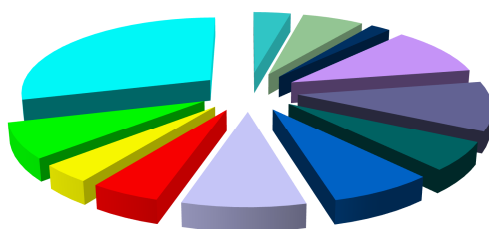
**FUNCTIONS OF THE
APEC ARCHITECT SECRETARIAT**

The function of the Secretariat is to conduct all Central Council business including the appointment of members and supervision of meeting arrangements. It acts as a coordinating body for the administration of the independent sections of the APEC Architect Register established by each participating economy and maintains the Central Council website; it is the APEC Architect information center.

DUTIES
1. APEC ARCHITECT REGISTER
Oversee the linked Monitoring Committee Websites and the sections of the APEC Architect Register database they maintain to ensure that the information and documentation they provide is uniform in content and complies with Council guidelines.
Notify any deficiencies or variations from Council requirements to the relevant economy for correction.
At 6 month intervals, obtain a completed Survey Report from each Monitoring Committee on its APEC Architect registration activities for the period, for report on the Council websites and circulation to all participating economies.
Advise all Council members of any notification received from a Monitoring Committee of changes to its professional recognition system or other significant matters for resolution at the following meeting.
2. CENTRAL COUNCIL WEBSITE
Maintain APEC Architect Central Council website. Ensure that its contents and agreed download documents (Operations Manual, Application for Registration, 7 Year Period of Professional Experience, etc.) are regularly edited and updated and remain relevant to the work of the Council.
At 3 month intervals post an update of the Secretariat's activities and any notable APEC Architect developments on the Central Council website and distribute it to Monitoring Committees. Report all communications with the APEC Organization and international associations of architects on the website.
3. RECIPROCAL RECOGNITION FRAMEWORK
As agreed at the Mexico meeting, administer the Reciprocal Recognition Framework, coordinate the commitments of participating economies and record them on the Central Council website and notify participating economies.
4. GENERAL CENTRAL COUNCIL ADMINISTRATION
Generally administer the business of Council including financial management, record keeping, publications, correspondence, etc.
Conduct the 6 month Monitoring Committee Survey of registration activities in the agreed format. Circulate responses, follow up any matters arising from the Survey and resolve any problems and inconsistencies.
Manage finances, maintain accounts and other budgetary and resource information on the Secretariat's term of office. Develop financial strategies for Council consideration and application by the incoming Secretariat.
Respond to all inquiries.

5. CONSTITUTION OF THE CENTRAL COUNCIL
Maintain current list of Monitoring Committee delegate members on the Central Council and their contact details.
On receipt of an application for authorization from a newly formed Monitoring Committee, obtain completed Survey Application form and appropriate information on professional recognition systems for architects in the economy.
Assess the compliance of the applicant economy's professional standards and procedures with APEC Architect registration criteria and circulate the proposed action to Council members for confirmation.
6. CENTRAL COUNCIL GENERAL MEETINGS
In addition to addressing matters that arise during its term of office, the Secretariat must conduct Surveys prior to Council meetings to provide adequate information for review of Council operations and criteria. These include: Current professional recognition requirements in participating economies; Requirements for APEC Architects from other economies; APEC Architect documentation; Financial outlay and implications for funding.
Prepare and circulate the Central Council meeting Agenda, Briefing Notes with proposals for future APEC Architect operations and management, and all necessary supporting documents.
Coordinate overall Council meeting arrangements with the host Monitoring Committee.
After the meeting, prepare and circulate the Meeting Summary, in draft for agreement and as a final document. Revise other policy documents and procedures as necessary.
7. PROMOTION
Maintain regular communication with UIA and other regional associations of architects regarding APEC Architect and its benefits.
Inform HRDWG of APEC Architect activities and coordinate with APEC Organizations on relevant initiatives.
8. INFORMATION CENTER
Generally, act as a communication centre for all APEC Architect matters and advise government authorities, the professional and all interested parties about the APEC Architect Framework, on request.

**PHILIPPINE SECRETARIAT FINANCIAL REPORT
PIE CHART OF EXPENSES**



Total \$ 91,800.00

- Office furniture, furnishings, and office equipment
\$3,409.00 (3.7%)
- Website Design and Development
\$5,643.00 (6.2%)
- Website Update and Maintenance \$1,820.00 (2.0%)
- Staffing, Clerical
\$9,500.00 (10.4%)
- Professionals' Honorarium
\$9,500.00 (10.4%)
- Office Rental
\$5,400.00 (5.9%)
- Supplies, consumables, office services \$6,800.00 (7.4%)
- Communication, mail and delivery/transport
\$7,954.00 (8.7%)
- Organizational Meetings, Errands \$4,545.00 (5.0%)
- Newspaper and television advertisements
\$3,409.00 (3.7%)
- Travel for face-to-face transfer of Secretariat
\$6,820.00 (7.4%)

FUNDING FORMULA FOR THE SECRETARIAT

Architects	Economy	Original Proposal	PPP	Ranking	Points	Adopted	Mexico
10,000	Australia	\$ 3,400	2	2	4	\$ 3,531	\$ 2,769
8,000	Canada	\$ 5,100	3	2	5	\$ 4,413	\$ 3,462
16,000	China	\$ 1,700	1	3	4	\$ 3,531	\$ 2,769
2,366	Hong Kong China	\$ 5,100	3	1	4	\$ 3,531	\$ 2,769
50,000	Japan	\$ 5,100	3	3	6	\$ 5,296	\$ 4,154
9,533	Korea	\$ 3,400	2	2	4	\$ 3,531	\$ 2,769
1,600	Malaysia	\$ 1,700	1	1	2	\$ 1,765	\$ 1,385
7,590	Mexico	\$ 1,700	1	2	3	\$ 2,648	\$ 2,077
1,550	New Zealand	\$ 3,400	2	1	3	\$ 2,648	\$ 2,077
8,000	Philippines	\$ 1,700	1	2	3	\$ 2,648	\$ 2,077
1,300	Singapore	\$ 3,400	2	1	3	\$ 2,648	\$ 2,077
3,200	Chinese Taipei	\$ 3,400	2	1	3	\$ 2,648	\$ 2,077
2,000	Thailand	\$ 1,700	1	1	2	\$ 1,765	\$ 1,385
112,000	United States	\$ 5,100	3	3	6	\$ 5,296	\$ 4,154
233,139		\$ 45,900				\$ 45,900	\$ 36,000

Architects	Based on the number provided by the economies at the APEC meeting in Vancouver.
PPP	Based on the three World Bank Purchasing Power Parity categories. The numbers were inverted for the formula. For example the U.S. PPP = 1, for the formula was assigned a value of 3. PPP = 2, for the formula remained a value of 2. Mexico PPP = 3, for the formula was assigned a value of 1.
Ranking	For simplicity, the Economies were also grouped into 3 categories by the number of Architects. over 16,000 = 3 3,201 - 15,999 = 2 less than 3,200 = 1
Economy Points	PPP + Ranking
Adopted Funding	\$45,900 divided by total number of points multiplied by Economy total points. (G16 / F16 * F-points)
Mexico Funding	\$36,000 divided by total number of points multiplied by Economy total points. (H16 / F16 * F-points)

The Council approved the calculation method using GDP (PPP) that is issued by several sources such as the World Bank and IMF. Therefore, to clarify which GDP (PPP) would be used to calculate the funding of the certain year is added as explanation on this ANNEX. Central Council may need to revise the GDP (PPP) figure sometime, which rules also should be set.

SECRETARIAT SCHEDULE
(As approved during the Third Council Meeting)

YEAR	SECRETARIAT	HOST
2001	Australia	Brisbane, Australia
2002	Australia	Sydney, Australia
2002	Australia	Kuala Lumpur, Malaysia
2004	Australia	Chinese Taipei
2004	Australia	Honolulu, USA
2005	Chinese Taipei	Tokyo, Japan
2006	Chinese Taipei	Mexico City, Mexico
2007-2008	Mexico	Vancouver, Canada
2009-2010	The Philippines	The Philippines *
2011-2012	New Zealand	New Zealand *
2013-2014	Canada	Canada *
2015-2016	Malaysia	Malaysia *
2017-2018	People's Republic of China	People's Republic of China *
2019-2020	The United States of America	The United States of America *
2021-2022	Thailand	Thailand *
2023-2024	Singapore	Singapore *
2025-2026	Korea	Korea *
2027-2028	Japan	Japan *
2029-2030	Australia	Australia *
2031-2032	Chinese Taipei	Chinese Taipei *
2033-2034	Hong Kong China	Hong Kong China *

* The exact venue will be announced at its proper moment.

The 4th CENTRAL COUNCIL MEETING
Through the Eyes of the Central Council Secretariat : A REPORT

Introduction

This is a documentation of the different activities surrounding the 4th APEC Architect Central Council Meeting from the point of view of its secretariat. The main activities are arranged sequentially, with their corresponding recommendations indicated in a boxed text. The objective of including the recommendations with this documentation is to enable the next secretariat to have a checklist of items that can be used in preparation for the meeting.

Note that the proceedings held in Manila, Philippines has a unique scenario of having back-to-back APEC events : the 1st International Conference of Architects (ICA) held on Oct. 8-9, and the 4th APEC Architect Central Council Meeting held on Oct. 10-11, 2010. The events and recommendations documented here, therefore, pertain to this specific situation, an option which may be adopted by the next host economy.

The Central Council Meeting

The 4th APEC Architect Central Council Meeting was held in October 10-11, 2010 in the Philippines. The Secretary General (SG), Ar. Prosperidad C. Luis, assembled her support team to do various works related to the event. The CCS is composed of 3 Filipino architects, 1 Filipino graduate architect and a graduating architecture student from the University of Valladolid, Spain. A fourth member, a Filipino architect from the International Conference of Architects Organizing Committee (ICA OrCom), was also included in the CCS.

Recommendation Item 1 :

The Secretary General should assemble a support team to take care of tasks on hand, with the members each having different competencies, strengths and skills.

A. Before the Central Council Meeting

1. Prior to the actual meeting dates, the APEC Architect Central Council Secretariat (CCS) was given a briefing by the SG. The background of the APEC Architect Project, including the previous Central Council Meetings were presented and discussed. The terms and their definitions, and protocol were also explained to the group.
2. The SG also set up a meeting with the CCS and some members of the ICA OrCom, composed of architects of the UAP Cavite Chapter. During the meeting, the following were shown / discussed :
 - a. respective roles, functions and duties
 - * primary to this is the documentation of the proceedings of the meeting
 - b. interface of the two groups with each other
 - c. outputs from previous Central Council Meetings to show expected outputs for this event
 - d. photos taken during past meetings

- e. actual room where the meeting would take place

Recommendation Item 2 :

- 2.a. *The CCS should study the Meeting Summaries of the previous Central Council Meetings and other documents relevant to the event.*
- 2.b. *The CCS should familiarize themselves with the past delegates of the different economies. Protocol and other international observances should be studied in preparation for the activities.*
- 2.c. *The CCS should set in place redundant means of documentation : through manual documentation (note-taking), electronic recording, and tape recording. The mechanics of which should be in place prior to the event.*
- 2.d. *The CCS, along with the OrCom, should come up with a list of supplies and other materials that will be needed for the event. Items such as cassette tapes, batteries and other consumables should be procured and made available during the meeting proper.*
- 2.e. *The CCS should obtain a plan of the meeting room and provide a layout of the furniture and other equipment, including the location/positions of the different personalities participating in the event.*
- 2.f. *On the eve of Day 1, the CCS should make an ocular inspection of the meeting room, checking to see if the layout was followed. Familiarization with the recording system, monitors, and other equipment should also be done at this time. This includes coordination with the physical arrangement team, technicians, photographer and other support staff.*

B. During the Central Council Meeting

1. The CCS, along with the OrCom members manning the Registration Table, facilitated the arrival of the delegates. The Chairs of the Registration Agencies of Australia, New Zealand and Singapore, along with the Convenor, members of the Philippine Monitoring Committee, and the Central Council Meeting Officers were ushered into a separate room, while the delegates of the participating economies were ushered into the meeting room.
2. A Pre-Meeting Event, the Signing of the Tri-Lateral Cross Border Registration Agreement (between Australia, New Zealand and Singapore) took place in the morning of Day 1. The CCS facilitated the speeches of the SG, the participating economies, the actual signing of the documents and the photo-documentation of the event.

Recommendation Item 3 :

- 3.a. *For certain special events, scripts should be written which will provide the sequence of the proceedings. The CCS should familiarize themselves with the script vis-à-vis a layout of the meeting room showing the detailed seating arrangement of the different participants of the special event.*
- 3.b. *Upon the arrival of the participants of the special event, the CCS should brief them on their roles and on the sequence of events. Details such as sequence of entrance to the room, speaking and seating arrangements should be given to them.*

Recommendation Item 3 (cont'd):

3.c. During the actual special event, the CCS should position themselves strategically to be able to assist the participants by ushering them into their respective roles.

3. During the meeting proper, the CCS documented the proceedings. The CCS also provided assistance to the delegates on other matters such as :
 - a. uploading presentations by economies who wish to discuss related matters to the central council
 - b. encoding drafts and finalizing letters made by economies
 - c. other tasks to ensure the smooth flow of the meeting proper

Recommendation Item 4 :

The CCS, in coordination with the OrCom, should establish a method by which activities such as reproduction of requested handouts, copying of presentations, etc., may be made outside the meeting room in a nearby “war” room.

4. Discussions during the meeting were done in an orderly manner, with the Chair calling on the economies that gestured their request to have the floor.

Recommendation Item 5 :

The CCS should adapt to the conditions of the meeting by providing assistance to the Chair in the event that the Chair cannot visually determine the sequence by which economies gave their gestures to request to speak.

C. After the Central Council Meeting

1. The CCS made transcriptions of the meeting minutes, using the different means of documentation. The CCS made consultations with each other using their respective notes as basis for discussions.
2. The CCS made a draft of Summary Conclusions for Day 1 and 2 of the Central Council Meeting. With the SG, they discussed the possible format of the document and how this will be disseminated to the member economies for their comments and eventual approval.

Recommendation Item 6 :

- 6.a. *The SG and the CCS should have a de-briefing meeting to discuss the activities that remain to be done, including the expected outputs and target deadlines.*
- 6.b. *Under the supervision of the SG, the CCS should prepare the drafts of the outputs and revise accordingly per comments of the SG.*
- 6.c. *Taking turns, the SG and the members of the CCS should share their individual experiences of the event, providing comments and insights to enable everyone to make the most out of the enriching event.*

The 4th APEC Architect Project Central Council Secretariat is composed of the following members :

- Elda Shina S. Samoza, uap (Diliman Chapter)
Lead Person, Central Council Secretariat
(Associate & Deputy Operations Manager, LUIS and Associates)
- Dana Angela M. Bantigue, uap (Tandang Sora Chapter)
Documentation, Central Council Secretariat
(Project Coordinator, LUIS and Associates)
- Mariel M. Caguingin, uap (Tandang Sora Chapter)
Documentation & IT Lead, Central Council Secretariat
(Project Coordinator, LUIS and Associates)
- Carlo B. Gonzales
Technical Support & Transcriber, Central Council Secretariat
(Graduate Architect, LUIS and Associates)
- Ruben J. Aybar
Technical Support & Liaison for Delegates, Central Council Secretariat
(Graduating Student; Technical Staff, LUIS and Associates)
- Daisy L.P. Palattao, uap (Cavite Chapter)
Organizing Committee Secretariat & Liaison, Central Council Secretariat