



# **Asia-Pacific Economic Cooperation**

**THIRD MEETING OF THE  
APEC ARCHITECT CENTRAL COUNCIL**  
Vancouver, Canada  
07-08 August 2008

## **AGENDA AND BRIEFING NOTES**

THE APEC ARCHITECT  
THIRD CENTRAL COUNCIL MEETING

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# AGENDA

DAY 1 9.00 AM

**Item 1: Welcome to Delegates**

Welcome extended to delegates of all participating economies attending the meeting.

**Item 2: APEC Meeting Procedures**

APEC meeting procedures and APEC Architect Central Council proceedings are included for the information of delegates. To agree minor modification of Central Council proceedings if requested.

**Item 3: Adoption of the Agenda**

Delegations are invited to give notice if they wish to make a presentation under any item of the Agenda.

**Item 4: Confirmation of the Summary Conclusions of the Second Central Council APEC Architect meeting.**

Confirmation of the agreement of participating economies to the Summary Conclusions of the second meeting of the APEC Architect Central Council, held in Mexico City, 22-24 May 2006.

**Item 5: Constitution of the Central Council**

**5.1: Applications to form New Monitoring Committees**

In accordance with the decision taken at the Mexico meeting, the Secretariat is to advise delegations whether applications for authorization to form new Monitoring Committees have been received.

**5.2: Central Council Membership**

The names of each economy's current Monitoring Committee nominations for membership of the Central Council to be tabled at the meeting.

10.30 – 11 AM COFFEE / TEA BREAK

**Item 6: Review of Progress of the APEC Architect Register**

**6.1: Update on the APEC Architect Register**

Discuss progress so far.

a) Economies that have not yet established their Register databases and websites are invited to advise the Council of progress so far and when they expect to complete the process.

- b) Council to review content of websites and consider amendment if necessary.
- c) Economies that have their APEC Architect Register databases and websites are invited to comment on any problems encountered and offer any suggestions they may have for revision.

## **6.2: Documentation**

Discuss the use of APEC Architect document guidelines agreed by the Central Council at its previous meetings, including applications for registration and professional experience report forms, the APEC Architect Registration Certificate and ID card. These documents record the compliance of APEC Architects with agreed criteria and act as passports for their professional recognition in other participating economies. Council members are invited to advise whether or not they have adopted the agreed documentation and, if not, the reason and when will they be in position to comply.

## **6.3: Monitoring Committee Reports to Council**

Consider the Secretariat report on how many 6 monthly Monitoring Committee reports have been received, and discuss the reason for not submitting them so the situation may be corrected.

12.30 – 2.00 PM LUNCH BREAK

### **Item 7: Proposal on course of action if any participating economy failed to comply with Council rules.**

It was proposed at the Second Council meeting in Mexico City, to add in the Agenda the rules and procedures within a defined timeframe to be discussed in the next meeting. For general discussion and agreement.

### **Item 8: APEC Architect Reciprocal Recognition Framework.**

#### **8.1: Update on Mutual Recognition Agreements signed by Member economies of APEC Architect Project:**

Delegates are invited to report to the Council on Mutual Recognition Agreements (MRA) signed in the past years, how they are structured and their degree of acceptance. Bilateral and multilateral agreements have been accepted as a step forward towards a Regional MRA, this information is helpful to participating economies that have not yet established any kind of agreements. For general discussion.

#### **8.1.1: NAFTA Trilateral Mutual Recognition Arrangement on Architectural Services**

It is understood that members of the North America Trade Agreement (NAFTA) have developed a Mutual Recognition Agreement on Architectural services. APEC Architect Central Delegates whose economies are members of NAFTA are invited to provide information to the Central Council on the Trilateral MRA and how they see it co-existing with the APEC Architect.

### **8.1.2: ASEAN Mutual Recognition Arrangement on Architectural Services**

It is understood that members of the ASEAN countries are developing an ASEAN Mutual Recognition Arrangement on Architectural Services. APEC Architect Central Delegates whose economies are members of ASEAN are invited to provide information to the Central Council on the ASEAN MRA and how they see it co-existing with the APEC Architect.

3.30 – 4.00 PM COFFEE / TEA BREAK

Item 8 Continues

### **8.2: Proposals on the APEC Architect Reciprocal Recognition Framework**

As the APEC Architect Reciprocal Recognition Framework is the major objective of the project with the commitment of all economies to pursue, Delegates are invited to report to the Council on their work towards the establishment of recognition requirements based on the three nominated categories for APEC Architects from other economies;

- a. Domain specific assessment
- b. Comprehensive registration examination
- c. Period of host economy residence/experience

The provisions of the APEC Architect Reciprocal Recognition Framework and the category of professional recognition requirements to which each economy is committed were to be entered on each Monitoring Committee website, but this has not been complied by most economies.

To consider proposals for the completion of the APEC Architect Reciprocal Recognition Framework to provide a structured basis for the mutual recognition of APEC Architects from all participating economies, taking into account the commitments undertaken as members of the APEC Architect Project in all previous meetings. For general discussion and agreement.

5.30 PM DAY 1 CONCLUDES

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DAY 2 9.00 AM

### **Item 9: Central Council Administration**

As agreed at previous meetings, the Secretariat will provide budgetary and resource information on its term of office for the guidance of participating economies put forward any suggestions it may have on the administration of Council business and raise any other matters on which it requires the opinion of the Central Council. For general discussion and agreement.

### **9.1: Report by Mexico Secretariat**

Presentation of report on the work undertaken by the Secretariat with reference to the budgetary and resource implications of administering the APEC Architecture framework.

**9.2: Approval of Funding Formula for the Secretariat**

It was accepted in the Second Meeting of Mexico City that a finance committee would revise and propose a Funding Formula for the Secretariat. The proposal was received by the Secretariat and circulated to all economies for their revision and acceptance. For general discussion and agreement

10.30 – 11.00 AM COFFEE / TEA BREAK

Item 9 Continues

**9.3: Acceptance to the Schedule of Rotation for Monitoring Committees to act as Secretariat.**

As was discussed in Mexico City's Central Council meeting, it was proposed to have a System for the rotation of the Secretariat by the member Economies. It is proposed to put on the table the acceptance of the system, considering the schedule proposed in the second meeting.

**9.4: Procedures to hand over the Secretariat to following economy.**

Acceptance of the U.S.A. to act as Secretariat to the Central Council for the next agreed period following the conclusion of Mexico's term of office on 31 December, 2008.

If offer not accepted, to obtain the agreement of another participating economy to undertake the role of the Secretariat for the next two year period.

**Item 10: Promotion of the APEC Architect Register**

Consideration of strategies for promotion of the APEC Architect Register to ensure that it receives maximum exposure, both domestically and internationally. To discuss proposals to engage professional associations in the dissemination of APEC Architect information and possibilities for direct marketing to architects. Communication with the APEC Organization and international architectural organizations also to be considered.

The economies with large numbers on their APEC Architect Registers are invited to report to the Council how they have achieved such success so suggestions for promotional strategies may be adopted by the other delegations.

12.30 – 2.00 PM LUNCH BREAK

**Item 11: Any Other Business**

Delegates are invited to raise any other matter not on the Agenda, for discussion and resolution.

**Item 12: Summary Conclusions**

**12.1: Adoption of the Summary Conclusions**

Adoption of the Summary Conclusions reached by the meeting on Agenda Items 5-10.

3.30 – 4.00 PM COFFEE / TEA BREAK

Item 12 Continues

**12.2: Operations Manual**

To agree to the amendment of the APEC Architect Operations Manual to incorporate decisions taken by the Central Council at this meeting.

**Item 13: Next Meeting of the Central Council**

To agree on the date and venue for the next Fourth Meeting of the APEC Architect Central Council to be held within two years of this meeting.

Offers invited from participating economies to act as host for the next meeting.

## GLOSSARY OF TERMS

<b>Accreditation:</b>	Also validation - the granting of approval/recognition to a course or program of study, which has been tested to produce results of an acceptable standard against set criteria.
<b>Authorization:</b>	Approval granted by the Central Council to a Monitoring Committee to maintain a section of the APEC Architect Register.
<b>Central Council:</b>	The joint governing body of the APEC Architect project composed of nominees of Monitoring Committees of participating economies, with ultimate responsibility for a range of matters, including the authorization of Monitoring Committees, strategic directions and administrative arrangements.
<b>Consensus:</b>	Agreement without dissent.
<b>Domain Specific</b>	Competencies or knowledge related to conditions of professional practice unique to an economy.
<b>Home Economy:</b>	Economy of permanent residence and primary registration/licensure as an architect.
<b>Host Economy:</b>	Economy of secondary registration/licensure as an architect.
<b>Monitoring Committee:</b>	Independent committee formed by a participating economy, with delegated authority of the Central Council to maintain a section of the APEC Architect Register in its economy and to act as nominating body for the permanent Central Council
<b>Participating Economy:</b>	An APEC economy with an authorized Monitoring Committee
<b>Professional Recognition:</b>	Acceptance by a regulatory authority as meeting its requirements for registration/licensure
<b>Recognition:</b>	Also professional recognition - acceptance by a regulatory authority of compliance with requirements.
<b>Registration/Licensure:</b>	Legal admission to the right to practice as an architect.
<b>Regulatory Authority:</b>	Authority responsible for the registration/licensure or recognition of persons permitted to offer professional services as an architect.  <b>Note:</b> In economies with multiple domestic jurisdictions, the 'regulatory authority' referred to in these Briefing Notes is taken to be the national organization composed of representatives of regional jurisdictions to formulate national standards and procedures for the professional recognition of architects. It is understood that the ultimate legal decision for the application of these standards rests with the individual jurisdictions.

## **Introduction**

The purpose of the APEC Architect framework, reiterated and endorsed by participating economies at each Central Council meeting, is to provide a reliable mechanism to facilitate the mobility of architects for the provision of architectural services throughout the APEC region by reducing current barriers to professional recognition. Over the past few years a total of 16 APEC economies have worked together in a spirit of cooperation and commitment to create the APEC Architects Register to accomplish these objectives, having as of now 14 economies as members of the APEC Architect Central Council.

## **Background**

APEC is a cooperative association between 21 regional economies, founded to promote economic and technical cooperation in the Asia-Pacific region. APEC builds on WTO General Agreement on Trade and Services (GATS) principles for the progressive liberalization of trade in services through the reduction of regulatory restrictions, leading to reciprocal agreements between member economies where appropriate.

The APEC Architect project is a direct response to these commitments. It is an initiative of the Human Resources Development Working Group (HRDWG), an APEC organization concerned with the development of human resources within the region by enhancing opportunities for the transfer of knowledge and skills between participating economies. Most restrictions to trade in services apply to the establishment of a commercial presence and the presence of natural persons in a host nation, the usual methods of service provision employed by architects.

The APEC Architect project began as an initiative of the Australian government in 2001, when representatives of eleven APEC economies met in Brisbane to discuss how HRDWG principles could be applied to the architectural profession in the Asia Pacific region. A Steering Committee was formed to work towards the establishment of a Register of APEC Architects whose professional standards and experience would define a level of competence that would reduce current barriers to the professional recognition of foreign architects in APEC economies. The Register would establish a basis for negotiation of reciprocal recognition agreements between economies.

Over the course of three successive APEC Architect meetings, held in Sydney 2002, Kuala Lumpur 2002 and Taipei 2004, the Steering Committee fully explored the professional standards and registration/licensing systems for architects in each participating economy. Elements of architectural education, practical training and professional examination that would satisfy some, or all of the requirements for registration/licensure in participating economies, were identified and adopted as APEC Architect registration criteria. APEC Architects would also be required to have completed a period of professional experience as a registered architect. A structured framework was developed to implement the project.

At the following meeting in Honolulu, 2004, the APEC Architect Provisional Council was formed, comprising nominees of the Provisional Monitoring Committees established in each participating economy to administer a section of the APEC Architect Register. Outstanding procedural matters were resolved and a detailed process to administer the Register of APEC Architects agreed. The meeting concluded Australia's undertaking to initiate the project and Chinese Taipei took over administrative responsibility for the APEC Architect framework.

These preliminary negotiations culminated at the APEC Architect meeting held in Tokyo in 2005, when all preparations were completed and the Monitoring Committees of twelve participating economies were authorized to maintain a section of the APEC Architect Register. The Central Council, composed of members nominated by the twelve authorized Monitoring Committees, was duly constituted in readiness for the launch of the APEC Architect Register. On the 19<sup>th</sup> of

September 2005, the work and dedication of all participants came to fruition with the inauguration of the APEC Architect Register.

The meeting in Mexico City marked the conclusion of the development phase of the APEC Architect framework and the beginning of its future role as a valued gateway for architects seeking opportunities to export full professional services throughout the Asia Pacific region. Following a review of the effectiveness of provisions implemented until then, participating economies advised the Central Council of the policies they had adopted for the professional recognition of APEC Architects from other economies. These commitments form the basis of a framework for the reciprocal recognition of APEC Architects. Also, two newly formed Monitoring Committees were authorized

### **The Third Central Council Meeting in Vancouver.**

As of today, the APEC Architect has had a successful outcome made possible by the willingness of participants to learn about, and understand the structure and standards of the architectural profession in other economies, to recognize the needs of those involved and to work together to find acceptable solutions. But many commitments have yet to be made along with their compliance.

It is expected in this meeting in Vancouver to make several steps forward towards achieving the ultimate strategic objective of the HRDWG and APEC Architect, with the development of a stronger APEC Architect Mutual Recognition Agreement Framework, and to make it succeed on how it must be vigorously publicized and promoted.

As long as this spirit of goodwill and determination to succeed is maintained and agreed policy and principles rigorously applied, APEC Architect will prove a vital resource for the architectural profession, and those who regulate it, throughout the APEC community.

## **Item 1 - Welcome to Delegates**

The Chair will welcome all delegates of participating economies to the meeting, and extend a welcome to the representatives of any other economies who may be attending their first APEC Architect meeting as observers.

## **Item 2 - APEC Meeting Procedures**

The Chair will outline meeting procedures for delegates who are not familiar with them.

### **APEC meeting procedures**

- There is a maximum of three seats at the table for each delegation.
- Where delegations have more than three members the Head of Delegation should decide who is seated at the table at any time.
- The Chair does not request delegates to speak unless they indicate that they wish to do so.
- Delegates may do this by raising their hand or by standing their delegation sign on end.
- The Chair will call on delegations to speak, not on individuals.
- Delegates must occupy one of the seats at the table to make an intervention, and may exchange positions with fellow delegates in order to do so.

### **APEC Architect Central Council Proceedings**

- **Meeting Quorum:** The Central Council meeting quorum is two thirds of the Central Council Monitoring Committee membership.
- **Decision Making:** All Central Council decisions in connection with changes to APEC Architect criteria and registration policy, and the authorization or conditional suspension of Monitoring Committees, require the two-third support of all Central Council member Monitoring Committees for adoption. Council decisions on other matters are arrived at by consensus of members present. A Monitoring Committee must be represented in order to vote. All decisions requiring voting must be notified in advance of the meeting for pre-circulation with the Agenda.

## **Item 3 - Adoption of the Agenda**

Delegations are invited to raise any matter on the Agenda, or in the supporting documents, about which they require clarification.

Delegates are invited to give notice if they wish to make a presentation under any Item on the Agenda.

## **Item 4 - Confirmation of the Summary Conclusions of the Second Central Council APEC Architect Meeting.**

Each participating economy is asked to confirm the agreement of the appropriate authorities in its economy to the Summary Conclusions of the second meeting of the Central Council held in Mexico City, 23 - 24 May 2006.

(Summary Conclusions of the second Central Council Meeting are attached at APPENDIX 1, p. 23)

## Item 5 - Constitution of the Central Council

### 5.1 Applications to form New Monitoring Committees

As was approved in the Mexico City meeting, any future application for authorization of a newly formed Monitoring Committee from an economy that is not yet a member of the APEC Architect framework is to be submitted to the Secretariat acting at the time for assessment and decision. Authorization would be subject to consideration of the information contained in the Survey Application form and supporting documents on the typical programs of architecture education and the required competencies for professional recognition in the economy. The decision of the Secretariat would be endorsed by the Central Council at its following meeting in accordance with agreed Council proceedings.

At the time of preparation of the Briefing Notes, no application for Authorization had been received from any other APEC member economy not participating in APEC Architect.

### 5.2 Central Council Membership

At the meeting, each delegation will be asked to table the names of its Monitoring Committee's current nominations to membership of the Central Council.

**Note:** There is no limit to the number of delegates appointed to the Central Council by Monitoring Committees, but each authorized economy is entitled to only one vote.

#### **ACTION – Item 5.2: Central Council Membership**

The Central Council is asked to receive the nominated representatives of Monitoring Committees to its membership.

## Item 6 - Review of Progress of the APEC Architect Register

### 6.1 - Update on the APEC Architect Register

To ensure a measure of uniformity, the Central Council agreed at its previous meetings the following outline layout for APEC Architect websites:

- *A brief introductory statement*
- *Access to the list of APEC Architects in that economy*
- *Information for registration as an APEC Architect and document download*
- *A statement of home economy recognition requirements for APEC Architects from other economies*

Particulars of APEC Architects to be recorded on the Register include:

- *name and business address;*
- *home economy or jurisdiction in which the architect is registered/licensed;*
- *any other economy in which the architect is registered/licensed.*
- *An opportunity to be provided for APEC Architects to indicate their willingness to consider offers of professional alliance with APEC Architects from other economies.*

In order to reach the APEC Architect objectives, it is important to review progress of the APEC Architect Register and website so deficiencies may be corrected. According to advise by the Secretariat, some contents of participating economy's websites have differences that do not meet APEC and the APEC Architect criteria of uniformity. The main deficiencies noted are:

- At the time of preparation of this document, only four economies had a statement of home economy recognition requirements for APEC Architects from other economies, and of these, two are not taking into account the agreed record documentation and commitments tabled at the last meeting.

- In some economies, it is very difficult to understand their APEC Architect register, mainly for the lack of uniformity in the information of their particulars. Since the APEC Architect Register of each participating economy may be consulted by any person in the world, it is important to have the information agreed by the Central Council
- Since APEC Architect is part of HRDWG, we are also part of the image of APEC. In this case, some websites do not use logo or colors recommended on the rules and procedures of APEC logo.

Economies are invited to update the Council on their APEC Architect Register and discuss progress so far taking into account the following categories:

- a) Economies that have not yet established their Register databases and websites are invited to advise the Council of progress so far and when they expect to complete the process.
- b) Council to review content of websites and consider amendment if necessary.
- c) Economies that have their APEC Architect Register databases and websites are invited to comment on any problems encountered and offer any suggestions they may have for revision.

It is understood that some economies may depend on other type of decisions in their Home Economies, so the statements made at the Central Council should include this information and probable timetables to correct deficiencies depending on any commitments made.

## **PROPOSAL – Item 6.1: Update on the APEC Architect Register**

### **It is proposed that**

- where possible, economies that have not yet done so, to complete their websites in accordance with Council decisions within the timeframe set following the meeting.
- Economies should set their timetables to correct deficiencies on their websites and APEC Architect Register.
- the Central Council to consider suggestions on possible amendments on Monitoring Committee website and database guidelines, in accordance with any decisions taken at the meeting;

## **6.2 - Documentation**

It was agreed by the Central Council at its previous meetings, the use of APEC Architect document guidelines for applications for registration, professional report forms, the APEC Architect Registration Certificate and ID card. These documents record the compliance of APEC Architects with agreed criteria and act as passports for their professional recognition in other participating economies.

According to the advice of the Secretariat, some economies have not yet adopted the agreed document guidelines for applications as APEC Architects. It is understood that documentation for internal registration is specifically designed and meet other criteria that might include the APEC Architect criteria, they do not meet the adopted documentation criteria to facilitate the mobility of these architects to other economies within the region.

Council members are invited to advise whether or not they have adopted the agreed documentation and, if not, the reason and when will they be in position to comply. (APEC Architect documents are attached at APPENDIX 2, p. 26)

The application form for Registration as an APEC Architect applies mainly for the domestic economy, leaving APEC Architects from other economies with some difficulty to apply in a unified manner. Since Monitoring Committees should include on their websites a statement as to how they may comply for register in their economy, it is advisable to propose and adopt a

standardized application form for APEC Architects from other economies that may include the Home Economy Recognition Requirements and required minimum information tabled and at the Central Council.

In the same matter, HRDWG from Central APEC has advised APEC Architect to update all documentations that have the image of APEC with the new logo according to guidelines which may be downloaded from the Central Council website. This must also include all websites of APEC Architect Monitoring Committees.

Delegations are invited to comment and discuss on this situation.

## **PROPOSAL – Item 6.2: Documentation**

### **It is proposed that:**

- Delegates of economies to set their timetables to adopt the Document Guidelines accepted by the Central Council.
- To confirm the design, contents and layout of APEC Architect Certificate of Registration and ID Card, subject to any modifications agreed by the Central Council according to advise by HRDWG..
- To propose and adopt a unified Registration(Application) Form for APEC Architects from other economies.
- Monitoring Committees ensure that the variations they introduce to this base document include the required minimum information.

## **6.3 - Monitoring Committee Reports to Council**

APEC Architect Central Council policy requires “*Monitoring Committees to immediately notify the Council of any changes to their recognition requirements that might conflict with APEC Architect criteria and policy*”. They also have an obligation “*to report to the Secretariat at six month intervals on their APEC Architect registration activities and any other significant developments during the period, for circulation to all participating economies*”.

To ensure consistency of purpose and transparency of application, it was agreed at the Second Council Meeting in Mexico City, that the Monitoring Committees would send a 6 monthly report of their activities to the Secretariat in a format adopted by all the economies. It is recommended to consider the Secretariat report on how many 6 monthly Monitoring Committee reports have been received, and discuss the reason for not submitting them so the situation may be corrected. (Monitoring Committee Survey Report to Central Council format is attached at APPENDIX 3, p. 32)

## **PROPOSAL – Item 6.3: Monitoring Committee reports to the Central Council**

### **It is proposed that:**

- As a quality assurance measure, the Central Council consider a timetable set by each participating economy to comply with this procedure.
- the Central Council to consider suggestions on possible amendments on Monitoring Committee reports in accordance with any decisions taken at the meeting;

## **Item 7 - Proposal on course of action if any participating economy failed to comply with Council rules.**

It was proposed at the Second Council meeting in Mexico City, to add in the Agenda what course of action the Central Council should take if any participating economy failed to comply with Council rules or requirements over an extended period considering the commitments being taken by all economies.

It was agreed that the Central Council must adopt policies to ensure the compliance of these rules and procedures within a defined timeframe, with the possibility that each participating economy should be able to set its own timetable for compliance, and provision would need to be made for varying circumstances.

It is understood that some economies are not able to adopt the agreed APEC Architect criteria in an immediate manner, depending on decisions out of their control specifically by their government. For that reason, these economies might need more time and information to engage their institutions to accept possible adjustments in their legislature and be able to apply Central Council rules, taking into account that they are for better.

It is also understood that other economies should not have any problems in applying the APEC Architect rules and procedures that have been accepted by the Central Council, and that they have stated their commitment to do so.

Depending on these factors and with the idea of moving forward accordingly, there is a need to adjust the APEC Architect Manual and insert agreed course of action if any participating economy failed to comply with Council rules in set timeframes.

Among the rules and procedures that have not met the compliance of participating members of APEC Architect are as follows:

- the establishment of Register databases and websites.
- The contents of Register databases and websites according to guidelines established on the APEC Architect Manual.
- The adoption of the documentation agreed by the Central Council.
- The six monthly Monitoring Committee Report to Council.
- Promotion of the APEC Architect Register.
- The payment of fees in case a financial formula should be agreed and adopted at this meeting by the Central Council.

Some of these rules and procedures may have a stronger repercussion against the APEC Architect project than others, for which the course of action imposed by the Council may differ. In this case, the possibility of actions if any participating economy failed to comply must differ and may be in the order of the following proposals according to the accepted timeframes by the Central Council:

- In case of not complying in first instance in an administrative action, the Monitoring Committee would be advised by the Secretariat for correction according to the Manual.
- In a second instance for not complying with the advice of the Secretariat according to Manual or in an action agreed by the Council of certain degree of damage to the APEC Architect Project, the Monitoring would receive a first admonition.
- After receiving the first admonition and not being able to comply and/or to make a statement of the reasons for not complying acceptable to the Council, a second admonition would be given to the Monitoring Committee that would be circulated to all economies for their knowledge.
- If the Monitoring Committee does not comply after the actions stated above, the Central Council may agree on different types of actions,
  - Administrative or representative actions.

- Temporary suspension of Monitoring Committee until compliance according to Operation Manual
- Economic fee
- And the most drastic action of taking away the authorization of Monitoring Committee from APEC Architect.

Economies are invited discuss mechanisms to set acceptable timetables for compliance of Council rules or requirements, as well as course of action proposed to be taken in case of failure to comply within the accepted timeframe, or put on the table any other acceptable mechanism.

## **PROPOSAL – Item 7: Proposal on course of action if any participating economy failed to comply with Council rules.**

### **It is proposed that:**

- After full discussion and consideration of the proposals put to the Council, to adopt policies in accordance with decisions taken at the meeting:
  - Of timeframes acceptable to the Council
  - The different levels of possible course of actions
  - The rules and procedures that should be taken into account for course of action in case a participating economy failed to comply
  - The mechanisms to advise and or admonish according to the rules and procedures set in the APEC Architect Manual.

### **Action:**

Central Council to receive timetables from each participating economy for compliance of the rules and procedures set for APEC Architect.

## **Item 8 - APEC Architect Reciprocal Recognition Framework.**

The main purpose of APEC Architect is to implement the APEC Human Resources Development Working Group (HRDWG) objectives of facilitating the mobility of qualified persons throughout the Asia Pacific region “*by means of the mutual recognition of their skills and qualifications*”, leading to reciprocal agreements between member economies.

Through the identification of mutually acceptable registration/licensure requirements for architects, underpinned by a period of professional experience, registration as an APEC Architect defines a level of competence that will satisfy designated registration criteria in other participating economies without further assessment. A host economy may additionally adopt special requirements for the registration of APEC Architects to address aspects of professional practice unique to that economy.

Three broad categories provided by the Survey Applications for Authorization completed by Monitoring Committees for the Council meeting of Tokyo identified the following three broad categories of recognition requirements that would be imposed by various economies on APEC Architects from elsewhere, in order of increasing levels of restriction:

1. Domain specific assessment
2. Comprehensive registration examination
3. Period of host economy residence/experience

In Mexico City, each economy nominated the most liberal of the three categories of professional recognition requirements it was prepared to offer APEC Architects from other economies. This served as a commitment towards the proposals for a Reciprocal Recognition Framework. (The commitment of participating economies to the APEC Architect Reciprocal Recognition Framework is attached as APPENDIX 4, p. 35)

Proposals to establish a Reciprocal Recognition Framework as the central item of the APEC Architect, based on commitment to these three categories of registration requirements for APEC Architects from other economies, were adopted by the Central Council in the Mexico City meeting, with the provision for economies to adopt a reciprocal basis for the assessment of APEC Architects from economies committed to a more restrictive category of registration requirements, even though it was pointed out that reciprocal recognition between economies would be based on substantial equivalence of their respective requirements, not on total uniformity. (The provisions for the establishment of the APEC Architect Reciprocal Recognition Framework adopted by the Central Council Meeting is attached at APPENDIX 5, p. 36)

It can be seen that most economies were able to accept the evidence of professional competence accorded by registration as an APEC Architect to substantially exempt them from the assessment procedures and other conditions normally imposed on other foreign architects applying for professional recognition, mainly through domain specific tests. Others however, despite their endorsement of the recognition criteria adopted by the Central Council, have indicated that at this stage they are not in a position to modify their current recognition procedures for foreign architects to any extent.

Although the ultimate goal of APEC Architect is to reduce or eliminate the need for any further assessment of APEC Architects from other economies, it is understood that some restrictions to trade in professional services are outside the control of the profession. It is also possible that the process of amending current regulatory provisions to accommodate APEC Architect principles may not yet have been completed in some participating economies. Whilst no obligation is placed on any participating economy to enter into a reciprocal arrangement with another economy, it is the expected outcome of the APEC Architect project, implicit in the endorsement by all participating economies of the mutually accepted APEC Architect criteria.

It is evident from the information available that there are differences in the extent to which regulatory authorities are able to liberalize their present requirements. The Central Council must therefore accept this reality and formulate a reciprocal recognition framework for APEC Architects that will accommodate these differences and provide opportunities for all economies to establish reciprocal arrangements at an appropriate level and timeframe.

As the reduction of barriers to access to independent practice as a registered architect in other economies is at the heart of APEC Architect endeavour, it is important that the recognition requirements of each participating economy are clearly recorded and fully transparent. For that matter, all commitments to reciprocal recognition were to be recorded on Monitoring Committee websites and on the Central Council website.

At the time of the writing of this document, very few economies have the Recognition Requirements for APEC Architects of other economies in their websites.

The commitment of participating economies to the provisions of the proposed APEC Architect Reciprocal Recognition Framework will prepare the way for completion of formal bilateral or plurilateral mutual recognition agreements between participating economies, the desired outcome of the APEC Architect Framework.

## **8.1- Update on Mutual Recognition Agreements signed by Member economies of APEC Architect Project:**

The Central Council has resolved in its previous meetings, “to support “the future development of formalized bilateral or multilateral agreements for the mutual recognition of architects with other APEC member economies in appropriate circumstances.” (Honolulu 2004) as a matter of policy.

To help establish some considerations towards the Mutual recognition of the APEC Architect throughout the region in the near future, delegates are invited to report to the Council on Mutual Recognition Agreements signed in the past years, how they are structured and their degree of acceptance. Two experiences have been set forward in opening a general discussion on this Item, but other economies with similar arrangements are also invited to participate.

### **8.1.1: NAFTA Trilateral Mutual Recognition Arrangement on Architectural Services**

It is understood that members of the North America Trade Agreement (NAFTA) have developed a Mutual Recognition Agreement on Architectural services. APEC Architect Central Delegates whose economies are members of NAFTA are invited to provide information to the Central Council on the Trilateral MRA and how they see it co-existing with the APEC Architect.

### **8.1.2: ASEAN Mutual Recognition Arrangement on Architectural Services**

It is understood that members of the ASEAN countries are developing an ASEAN Mutual Recognition Arrangement on Architectural Services. APEC Architect Central Delegates whose economies are members of ASEAN are invited to provide information to the Central Council on the ASEAN MRA and how they see it co-existing with the APEC Architect.

## **8.2 - Proposals on the APEC Architect Reciprocal Recognition Framework**

As the APEC Architect Reciprocal Recognition Framework (RRF) is the major objective of the project with the commitment of all economies to pursue, Delegates are invited to report to the Council on their work towards the establishment of recognition requirements based on the three nominated categories for APEC Architects from other economies, and their experience, if any, on the applications of APEC Architects of other architects to their economy;

- a. Domain specific assessment
- b. Comprehensive registration examination
- c. Period of host economy residence/experience

As recorded on participating Economies Monitoring Committee websites on Item 6.1, only four economies have a statement on the requirements for APEC Architects from other economies. And even if the provisions of the APEC Architect RRF and the category of professional recognition requirements to which each economy is committed are to be entered on each Monitoring Committee website should be included on the rest of the websites in an accepted timeframe agreed in this meeting, it is important to take the next step towards the goal of the APEC Architect.

The establishment of a complete APEC Architect RRF should be dealt in this meeting to have all the pieces together to provide a structured basis for the mutual recognition of APEC Architects from all participating economies, taking into account the commitments undertaken as members of the APEC Architect Project in all previous meetings.

A proposal on the completion of the APEC Architect RRF may include the following documentation needed for the application of an APEC Architect from another economy, and statements:

1. the Record of Seven Year Period of Professional Practice as a Registered/Licensed Architect adopted by the Council.
2. the unified Registration (Application) Form for APEC Architects from other economies adopted on Item 6.2
3. this Form must include the most liberal of the three categories of registration/certification requirements each economy is prepared to offer APEC Architects from other economies;
4. in order to maintain a reciprocal basis for the assessment of applicants from economies that have committed to a more restrictive category of registration/certification requirements, an economy may choose to impose a similar level of requirements to that of the applicant's economy for which there must be a statement in this direction;

Delegates are invited to participate with proposals that may enrich the APEC Architect RRF, and the timeframes for its adoption by participating economies.

For general discussion and agreement.

(Commitment of participating economies to the APEC Architect Reciprocal Recognition Framework is attached at APPENDIX 4, and the Provisions for the establishment of the Reciprocal Recognition Framework adopted by the Central Council are attached at APPENDIX 5).

## **PROPOSAL – Item 8: Proposal on the APEC Architect Reciprocal Recognition Framework.**

### **It is proposed that:**

- After full discussion and consideration of any proposals put to the Council, to adopt policies on the APEC Architect Reciprocal Recognition Framework in accordance with decisions taken at the meeting.
- Council to accept timeframe for the adoption and application of the APEC Architect RRF.
- Council to adopt the documentation for Registration (Application) for APEC Architects of other economies.

### **Action:**

- Central Council to receive timetables from each participating economy for compliance of the rules and procedures set for APEC Architect Reciprocal Recognition Framework.
- Central Council to receive reports from participating economies of any applications for registration/licensure received from APEC Architects from other economies.

## **Item 9 - Central Council Administration**

For the first time, the APEC Architect Central Council Secretariat has become mostly operational with administrative duties according to the Operations Manual. Nevertheless, many issues must be undertaken so that future Secretariats may perform their task in the most efficient manner with the participation and collaboration of the participating Monitoring Committees. Many of these problems have already been dealt on other items of this document, and others will depend on the Report by the Mexico Secretariat and the decisions on the budgetary formula.

But it must also be understood that there are still many issues of a developmental nature that must be agreed upon in this meeting to help the Secretariats in the future. And although there are only 14 Monitoring Committees as of today, the communication is not always as quick and efficient as it should due to differences in times zones and media, among others.

With this in mind, the Secretariat will present its report to the Council on those matters that are relevant to the issues under discussion. Additionally it will put to the meeting any questions that

have arisen in the course of its term of office, and any proposals for the future management of the APEC Architect Register for the Council's consideration.

### **9.1 - Report by Mexico Secretariat**

Mexico will present its Report on the work undertaken as Secretariat to the APEC Architect. And as was agreed at the previous meeting will provide budgetary and resource information of its term for the guidance of participating economies. It will serve to put forward any suggestions it may have on the administration of Council business and raise any other matters on which it requires the opinion and approval of the Central Council.

The Council must be reminded that Mexico accepted to act as Secretariat to the Central Council on the basis of receiving financial support from the other economies, due to resource implications and responsibilities.

### **9.2 - Approval of Funding Formula for the Secretariat**

It has been greatly discussed in previous meetings, on how to deal with the funding for the Central Council Secretariat, no matter which economy has the responsibility. The main topics on this matter have been: the need to develop a system by which other participating economies could contribute to the funding of the acting Secretariat; the acknowledgment that options must be provided for variation of the particular circumstances of any economy; to have a more detailed indication of the workload and resources needed to undertake the work; among others

But there is general acceptance to the consideration that a fee be paid by each participating economy to the acting Secretariat to partially, or completely, offset the cost of providing the service which might prove to be the best way to ensure that responsibility for the management of the APEC framework was shared by all economies.

With this idea in place, it was agreed in Mexico that a detailed proposal for financial contributions by each economy to the Secretariat to partially offset the costs of providing administrative services, possibly based on an equitable allocation related to the size of economies, should be developed for discussion at the next meeting. The United States delegation volunteered to work on these proposals with the help of New Zealand, the Philippines and Japan, and to put forward recommendations by the end of the year. This Committee proposed a Funding Formula that was received by the Secretariat and circulated to all economies for their revision and acceptance (The Funding Formula proposed by this Committee is at APPENDIX 6, p. 37 )

### **PROPOSAL – Item 9.2: Approval of Funding Formula for the Secretariat.**

#### **It is proposed that:**

- After full discussion and consideration of proposals put to the Council, to approve a Funding Formula for the Secretariat in accordance with decisions taken at the meeting.
- Council to approve mechanism and timeframe for the payment of fees according to the adopted funding formula.

### **9.3 – Acceptance to the Schedule of Rotation for Monitoring Committees to act as Secretariat.**

At the last Central Council meeting and after a long discussion, a system for the rotation of the Secretariat by the member Economies was proposed. Although the schedule was generally

accepted by the Council as a notional timeframe only, and it was acknowledged that the commitments made by delegations were not binding on any economy, it proved to be an interesting exercise that in this meeting we are to put forward for its acceptance. (The proposed Secretariat Schedule of Rotation is at APPENDIX 7, p. 38)

### **PROPOSAL – Item 9.3: Acceptance to the Schedule of Rotation for Monitoring Committees to act as Secretariat.**

**It is proposed that:**

After full discussion and consideration of proposals put to the Council, to approve the Schedule of Rotation for Monitoring Committees to act as Secretariat.

### **ACTION**

Each economy to confirm to Council its possibility to act as Secretariat according to the proposal of last Central Council meeting in Mexico.

## **9.4 - Procedures to hand over the Secretariat to following economy.**

According to the Item above, once the acceptance by the economy to act as Secretariat to the Central Council for the next agreed period following the conclusion of Mexico's term of office on 31 December, 2008, a procedure to hand over the Secretariat must be put in place in order to continue with the administrative responsibilities. The mechanisms to hand over documents, the Central Council website information, timetable of this procedure and all other aspects necessary so the new Secretariat may begin its functions in time and manner.

It will be important to take advise from Mexico Secretariat and past Secretariats so the Procedure may be as complete as possible and included on the Operations Manual

### **PROPOSAL – Item 9.3: Procedures to hand over the secretariat to following economy.**

**It is proposed that:**

Council to approve the mechanism, documents and procedures to hand over the Secretariat to following economy.

## **Item 10 - Promotion of the APEC Architect Register**

The establishment of the APEC Architect Register is a noteworthy achievement, testimony to the good will and commitment of all economies that have participated in its creation. An effective process created to overcome barriers currently faced by architects wishing to provide independent professional services in another economy. It is probably the most interesting project of its kind in the world since it includes professionals from three continents at this moment.

After two and a half years of existence there are less than a thousand APEC Architects registered, numbers that may not seem bad, except that almost 700 of them belong only to two economies according to Monitoring Committee websites. Obviously this is not enough to sustain the framework and the great effort that all have made for so many years and by so many people, that there is concern to once again consider strategies for promotion of the Register so that it receives maximum exposure, both domestically and internationally.

For the Register to succeed the benefits it offers must be widely recognized and valued. Architects wishing to provide professional services in another economy must see clear and immediate

advantages in registration as an APEC Architect. The Register must also be held in good standing as a reliable directory of professionals of a known level of competence, if it is to retain the confidence of regulatory authorities and clients alike. Delegations will be invited to discuss proposals for promoting the benefits of registration as an APEC Architect and to contribute suggestions based on their own experiences.

## **PROPOSAL – Item 10: Promotion of the APEC Architect Register.**

### **It is proposed that:**

Council to approve mechanisms of promotion of the APEC Architect Register considering the following possibilities:

- International promotion through different institutions and organizations conducted by the Secretariat.
- National Promotions in each economy by the Monitoring Committee, to be reported to the Council in the six monthly report.

## **Item 11 - Any Other Business**

Delegates are invited to raise any matter not on the Agenda that they wish to bring to the attention of the Central Council, for discussion and resolution if necessary.

## **Item 12 - Summary Conclusions**

### **12.1 - Adoption of the Summary Conclusions**

Central Council members are asked to agree the draft Summary Conclusions reached in the course of the meeting on the matters under consideration.

**Note:** Adoption of the Summary Conclusions will be subject to endorsement by the appropriate authorities of participating economies. In view of the maximum two yearly intervals between Central Council meetings, endorsement will be requested by the Secretariat within three months of the meeting so that decisions taken by the Central Council in Vancouver may be acted upon.

### **12.2 - Operations Manual**

Central Council members are asked to agree to the amendment of the Operations Manual to incorporate the decisions taken by the Central Council at this meeting, following their endorsement by participating economies.

## **Item 13 - Next Meeting of the Central Council**

To agree on the date and venue for the next Fourth Meeting of the APEC Architect Central Council to be held within two years of this meeting.

Offers invited from participating economies to act as host for the next meeting.

### **ACTION – Item 13: Next meeting of the Central Council**

The Central Council to determine the date and venue of the next APEC Architect meeting. Offers to host the meeting will be requested from participating economies

## **SUMMARY CONCLUSIONS**

**Second Central Council Meeting**

**23 – 24 May 2006**

**Mexico City, Republic of Mexico**

The following decisions reached on each item of the Agenda were put to each delegation for final consideration and were adopted as the Summary Conclusions of the second meeting of the Central Council. Each delegation was asked to confirm to the Secretariat the endorsement of the Summary Conclusions by the Monitoring Committee in its economy within three months of receipt of the Meeting Summary.

- **Item 6.1: Matters arising from the first Meeting of the Central Council**

On the recommendation of the Secretariat, the Central Council accorded authorisation to the newly formed Monitoring Committees of Korea and Singapore and received their representatives as members of the Central Council.

- **Item 6.2: Authorisation of Newly Formed Monitoring Committees**

The Central Council agrees that future applications for the authorisation of newly-formed Monitoring Committees be assessed by the Secretariat, subject to completion of the Survey Application for Authorisation and submission of required additional information on education and accreditation systems, for subsequent determination by the Central Council.

- **Item 6.3: Central Council Membership**

The Central Council received the nominated representatives of Monitoring Committees to its membership attached at Appendix 1 of Meeting Summary

- **Item 7.1: Inauguration of the APEC Architect Register**

The Central Council confirms the previously agreed Monitoring Committee website and database guidelines, modified in accordance with any decisions taken at the meeting;

The Central Council agrees that:

- information on Central Council and Monitoring Committee websites to be updated at maximum intervals of six months;
- where possible, economies that have not yet done so to complete their websites in accordance with Council decisions within the three months following the meeting.
- the Secretariat will advise each economy of any deficiency of its website.

- **Item 7.2: Documentation**

The Central Council confirms adoption of the structure of the form for the 'Record of Seven Year Period of Professional Experience' as a Registered /Licensed Architect, modified to include the four nominated categories of architectural practice, and the structure of the form for the 'Application for Registration as an APEC Architect', as minimum requirements. The Central Council agrees that Monitoring Committees must ensure that the variations they introduce to these base documents include the required minimum information.

The Central Council also agrees that:

- The APEC Architect Certificate of Registration should be of uniform design and that the proposed layout should be modified to require the signature of the Chair of the member economy Monitoring Committee only, together with the seal of the APEC Architect Central Council.
- Australia to submit a revised design of the document to the Central Council for agreement together with a proposal for the design of the seal.
- The proposed ID card design should be adopted by all economies, modified to include the expiration date on the face of the card, and with the wording on the reverse of the card to read: "The bearer of this card is an architect enrolled on the APEC Architect Register which is maintained jointly by the member economies".

The revised Record of 7 Year Professional Experience is attached at Appendix 2 of Meeting Summary.

- **Item 7.3: Monitoring Committee Reports to the Central Council**

The Central Council agrees, as a quality assurance measure, to adopt a standard format for the six-month Monitoring Committee reports to the Central Council.

The agreed draft report form is attached at Appendix 3 of Meeting Summary

- **Item 8: Central Council Administration**

The Central Council received the report of the Secretariat on its experience in administering the business of the Central Council in its first term of office.

- **Item 9.2: APEC Architect Reciprocal Recognition Framework**

The APEC Architect Reciprocal Recognition Framework is attached at Appendix 4 of Meeting Summary.

- **Item 10: Promotion**

The Central Council agrees that:

- professional associations of architects be requested by Monitoring Committees to regularly circulate information on APEC Architect to their members;
- an information note on the function and operation of the APEC Architect Register be disseminated to all registered/licensed architects in each economy and to regulatory authority members to inform them of its existence and purpose;
- the Secretariat inform the UIA and other regional associations of architects of the APEC Architect Register and its benefits;
- the Secretariat inform the HRDWG of the APEC Architect Register and its benefits;
- advice be sought by the Secretariat from the APEC organisation on any APEC initiatives that might serve APEC Architect purposes.

- **Item 11 - Appointment of The Secretariat**

The Central Council agrees that a fee be paid by each participating economy to the Secretariat to contribute to the cost of providing this service. The Council accepts the offer of the US delegation supported by Japan, New Zealand and the Philippines to develop detailed proposals for this purpose. It also agrees that the US led committee send its proposals for financial contributions to

each Monitoring Committee by October 2006, each Monitoring Committee will confirm by 31 December 2006.

The Central Council welcomes the offer of Mexico to act as the next Secretariat from the first day of January 2007 to December 31 2008, in accordance with receiving financial support of all economies as previously agreed.

- **Item 12: Any Other Business**

The Central Council agrees that it must adopt policies to ensure compliance of participating economies with Central Council rules and procedures within an agreed timeframe and that the matter be included in the Agenda for the next Council meeting.

- **Item 13.1: Adoption of the Summary Conclusions**

In view of the two yearly intervals between Central Council meetings, endorsement by the authorised Monitoring Committees of the Summary Conclusions of this meeting to be notified to the Secretariat within three months of receipt so that decisions taken by the Central Council at its meeting in Mexico City may be acted upon.

- **Item 14: Next Meeting of the Central Council**

The Central Council has determined that the next APEC Architect meeting will be held in Vancouver, Canada in early August, 2008, with the exact date to be determined by Canada.

## **13.2 Operations Manual**

The Council also agreed that the Operations Manual be amended to incorporate the decisions taken by the Central Council at the meeting, and circulated to delegates in draft form for endorsement by participating economies.

## **ITEM 14 - NEXT MEETING OF THE CENTRAL COUNCIL**

The offer of the Canadian delegation to host the next Central Council meeting in Vancouver in early August 2008, on a date to be determined by Canada, was warmly welcomed and accepted by the other members of Council.

This concluded the business of the Second Meeting of the Central Council. The Chair personally thanked all present for their participation and contribution to the successful outcome of the meeting. The United States delegation responded on behalf of all delegates to thank Mexico for hosting an excellent meeting and the Australian delegation expressed the gratitude of the Central Council to the Chinese Taipei Secretariat for the great work it done for the past two years.

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RECORD OF SEVEN YEAR PERIOD OF PROFESSIONAL PRACTICE AS  
A REGISTERED / LICENSED ARCHITECT

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APPLICANT DETAILS

Name:

Business Address:

Home Economy / Jurisdiction of Registration:

Registration Number:

Date of Initial Registration:

Current Registration in other Jurisdictions:

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Applicants for APEC Architect registration are requested to complete the following record of relevant experience, starting with a report of the minimum 3-year period of practice as an architect with professional responsibility for projects undertaken. This experience may be acquired either as the architect with sole professional responsibility for a building of moderate complexity (Table 1), or as the architect in charge of a significant aspect of a complex building (Table 2), or a combination of these. Please list projects in reverse date order, starting with most recent period first.

**3 YEAR PERIOD OF PRACTICE AS AN ARCHITECT WITH PROFESSIONAL  
RESPONSIBILITY FOR PROJECTS UNDERTAKEN.**

Table 1

*Architect: with sole professional responsibility for the design, documentation and contract administration of buildings of moderate complexity.*

<b>Project Date</b> From (m/y) To (m/y)	<b>Name of organisation, architectural practice</b>	<b>Name and brief description of relevant project (s) with reference to level of complexity</b> (Eg: size, concept, occupancy, technologies, site)	<b>Role of applicant</b> (Principal, sole practitioner, other)

Table 2

*Working in collaboration with other architects, architect in charge of and professionally responsible for a significant aspect of the design, documentation and/or contract administration of complex buildings.*

<b>Project date</b> From: (m / y) To: (m / y)	<b>Name of organisation, architectural practice</b>	<b>Name and brief description of relevant project (s) with reference to level of complexity</b> (Eg: size, concept, occupancy, technologies, site)	<b>Area of professional responsibility</b>

EXPERIENCE GAINED IN ADDITIONAL 4 YEAR PERIOD OF PROFESSIONAL PRACTICE AS AN ARCHITECT

**Applicants are asked to record a minimum period of four years additional professional experience that they have gained in all of the following categories of architectural practice:**

- A. Preliminary Studies and Preparation of Brief  
Contract Documentation**
- C.**
- B. Design**
- D. Administration**

Table 3

Project date From: (m / y) To: (m / y)	Name of organisation, architectural practice	Name and brief description of relevant project (s)	Categories of experience gained (A, B, C, or D)	Role of applicant (Principal, assistant, other)

VERIFICATION OF RECORD

Signature of Applicant.

I hereby declare that the above information is correct.

Signed by:

Date:

References

Each period of professional experience recorded above must be supported by a statement confirming the information provided and signed by an appropriate referee.

Please list the names and positions held by professional associates familiar with the projects undertaken, who have provided the required references attached to this submission. The Monitoring Committee may request further information from nominated referees.

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Name, position held, and contact details of each referee:

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**Asia-Pacific  
Economic Cooperation**

# APEC ARCHITECT REGISTER

By Authority of the Central Council of the APEC ARCHITECT REGISTER  
and upon recommendation of the Australian Monitoring Committee

**ARCHITECT'S NAME**

has been admitted to the Register as

**APEC ARCHITECT**

and is entitled to all rights and honours thereto appertaining  
Certificate No. AU/00001 Valid to: 00/00/2006 this 17th day of October, 2006



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Chair of Australian Monitoring Committee



Asia-Pacific  
Economic Cooperation

# APEC ARCHITECT

## ARCHITECT'S NAME

Australia AU 00001  
Valid through to 31/12/2007

The bearer of this card is an architect  
enrolled on the APEC Register  
which is maintained jointly by  
the member economies

SIGNATURE OF THE BEARER



**MONITORING COMMITTEE SURVEY REPORT TO CENTRAL COUNCIL**  
Report Period: 1 July xxxx – 1 January xxxx

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Name of Economy:

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Please provide the following information and appropriate comments as requested.

**A. APEC ARCHITECT REGISTER DATABASE**

1. Please state the total number of architects on your economy's section of the APEC Architect Register?

**Number of APEC Architects:**

2. How many APEC architects have been admitted to, and removed from your economy's section of the APEC Architect Register during the six month report period?

**Admissions:**

**Removals:**

3. Did any applications for registration as an APEC Architect in the report period require more than 3 months to process?

**Yes / No**

4. If the answer to 3 is 'Yes', please briefly describe the reasons for the extended assessment period

**Comment:**

5. Were any applications for registration as an APEC Architect rejected, or any significant problems encountered, in the report period?

**Yes / No**

6. If the answer to 5 is 'Yes', please briefly describe the circumstances.



Comment:

6. Are tests on domain specific issues conducted by interview, written examination or a combination of both?

Comment:

**C. NOTIFICATION OF RELEVANT CHANGES TO HOME ECONOMY  
PROFESSIONAL RECOGNITION REQUIREMENTS**

1. During the 6 month report period, have any changes been made to the professional recognition systems in your economy that may conflict with agreed APEC Architect criteria and policy?

Yes / No

2. If the answer to 1 is 'Yes', please briefly describe any relevant changes to:
  - a) architectural education
  - b) accreditation/recognition systems
  - c) registration/licensure requirements

Comment:

**D. ADDITIONAL MATTERS FOR CONSIDERATION BY THE CENTRAL  
COUNCIL**

1. Please advise the Central Council of any significant developments, new policy directions, forthcoming legislation or other activities in your economy that may facilitate the mobility of architects within the APEC region.

Comment:

2. You are invited to raise any matters of concern relating to APEC Architect provisions and policy, or to put forward any suggestion for their improvement for the consideration of the Central Council.

Comment

**THE APEC ARCHITECT  
RECIPROCAL RECOGNITION FRAMEWORK  
2006**

The Reciprocal Recognition Framework identifies participating economies that have adopted the same registration / certification requirements for APEC Architects from foreign economies, thus establishing a reciprocal basis for the recognition of APEC Architects from those economies. In assessing APEC Architects from economies with more restrictive categories of requirements, host economies may impose similar requirements to those of the applicant's economy.

<p style="text-align: center;"><b>Domain Specific Assessment</b></p> <p style="text-align: center;">Understanding of legal and technical issues unique to the host economy.</p>	<p style="text-align: center;"><b>Comprehensive Registration Examination</b></p> <p style="text-align: center;">Examination of all skills and knowledge required for the practice of architecture</p>	<p style="text-align: center;"><b>Host Economy Residence / Experience</b></p> <p style="text-align: center;">At least one year of professional experience in host economy prior to registration examination</p>
<p style="text-align: center;"><b>AUSTRALIA</b></p> <p style="text-align: center;">CHINESE TAIPEI</p> <p style="text-align: center;">JAPAN</p> <p style="text-align: center;">MEXICO</p> <p style="text-align: center;">NEW ZEALAND</p> <p style="text-align: center;">SINGAPORE</p> <p style="text-align: center;">UNITED STATES</p>		<p style="text-align: center;"><b>HONG KONG CHINA</b></p>

**OTHER PROFESSIONAL RECOGNITION ARRANGEMENTS**

Other APEC Architect participating economies do not yet provide for the independent practice of architects from other economies. It is understood that they are working towards liberalising their current restrictions in the near future.

## ITEM 9 - APEC Architect Reciprocal Recognition Framework

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**The Central Council agrees** to introduce a Reciprocal Recognition Framework to provide a structured basis for the reciprocal recognition of home economies' registration / certification requirements for APEC Architects from foreign economies.

**The Central Council agrees that:**

5. the Framework to be based on the following three categories of registration/ certification requirements:
  - a) Domain specific assessment
  - b) Comprehensive registration examination
  - c) Period of host economy residence/experience

**The Central Council notes that** some participating economies do not yet provide for the independent practice of architects from other economies. It is understood that they will work towards liberalising their current restrictions in the near future.

**The Central Council agrees that:**

6. each economy nominate the most liberal of the three categories of registration/ certification requirements it is prepared to offer APEC Architects from other economies;
7. in order to maintain a reciprocal basis for the assessment of applicants from economies that have committed to a more restrictive category of registration /certification requirements, an economy may choose to impose a similar level of requirements to that of the applicant's economy;
8. the commitments made by each economy to categories of professional registration /certification to be recorded in standard format on each Monitoring Committee website and summarised as the Reciprocal Recognition Framework on the APEC Architect Central Council website;
9. any changes to an economy's professional registration / certification requirements to be notified immediately to the Central Council;
10. participating economies with similar reciprocal recognition commitments consider negotiation of mutual recognition agreements in the near future.

This is a summary of how the funding formula was arrived at and then revised.

The following information was obtained from three economies on the estimated cost of providing secretariat services for one year.

	<u>Japan</u>	<u>New Zealand</u>	<u>United States</u>
Cost in U.S. dollars	\$184,000	\$117,280	\$153,900
The Average is \$151,727			

We proposed that 75% of the average be funded since the APEC Architect Project has been recognized as a voluntary activity and the secretariat role has been rotated. The economy assuming the secretariat role would be willing to bear a small portion of the cost.

We further proposed that the costs of the economies services be relative to the economic measure or the economy based on the World Banks Purchasing Power Parity (PPP), but in only three categories.

- Category 1 – PPP over 30,000
- Category 2 – PPP 20,000 – 29,999
- Category 3 – PPP less than 20,000

This is roughly a ratio of 3:2:1

This would result in the following categories for each economy:

- Category 1 – Canada, Hong Kong China, Japan, United States
- Category 2 – Australia, Korea, New Zealand, Singapore, Chinese Tapei
- Category 3 – China, Malaysia, Mexico, Philippines, Thailand

The annual funding for the Secretariat would be based on the ratios above. Starting in January 2007, we propose using the 75% of the average for group 1, or \$113, 795 (.75x151,727); based on the 3-2-1 ration, for group 2 the average cost would be \$75, 844 and for group 3 the average cost would be \$37,932. We further propose that this amount be increased 3% per year to allow for inflation.

It was decided that each economy would pay equally for the Secretariat cost except that the economy serving as Secretariat would not pay any.

**A. If a category 1 economy acts as APEC Secretariat, the contribution per economy would be:**

<u>Avg-USD</u>	<u>Portion</u>	<u>Amount US Per Economy</u>
113,795	1/13	\$8,754

**B. If a category 2 economy acts as APEC Secretariat, the contribution per economy would be:**

<u>Avg-USD</u>	<u>Portion</u>	<u>Amount US Per Economy</u>
75,844	1/13	\$5,834

**C. If a category 3 economy acts as APEC Secretariat, the contribution per economy would be:**

<b><u>Avg-USD</u></b>	<b><u>Portion</u></b>	<b><u>Amount US Per Economy</u></b>
37,932	1/13	\$2,918

For the biennial 2007-2008, Mexico, which is in category 3, will act as Secretariat and receive \$37,932 for the first year and \$39,070 for the second year as compensation for that service. Member economies would contribute in accordance with C above.

## APPENDIX 7

### SECRETARIAT SCHEDULE

YEAR	ECONOMY
2007	MEXICO
2009	USA
2011	NEW ZEALAND
2013	CANADA
2015	MALAYSIA
2017	PR CHINA
2019	PHILIPPINES
2021	THAILAND
2023	SINGAPORE
2025	KOREA
2027	JAPAN
2029	AUSTRALIA
2031	CH. TAIPEI